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July 16, 2012

DIRECTORS

Richard E. Barrett
Richard B. Bell
Douglas M. Chapman
John Dulebohn
William Vanderwerff

Lisa Ohlund
General Manager

Board of Directors
East Orange County Water District
185 N. McPherson Road
Orange, California 92869

Dear Members of the Board,

Please be advised that a regular meeting of the Board of Directors of the East Orange County Water District will be held on Thursday, **July 19, 2012**, at **5:00 p.m.** in the offices of the East Orange County Water District, 185 N. McPherson Road, Orange, California. Enclosed please find the agenda for the meeting.

Very truly yours,

EAST ORANGE COUNTY WATER
DISTRICT

By: 
Joan C. Arneson
Secretary

JCA/

Enclosures

cc: Mailing List

150473

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AGENDA

EAST ORANGE COUNTY WATER DISTRICT
(EOCWD)

Thursday, July 19, 2012

5:00 p.m.

1. **Call Meeting to Order and Pledge of Allegiance – President VanderWerff**
2. **Public Communications to the Board**
3. **Addition of Items Arising After Posting of Agenda Requiring Immediate Action**
(Requires 2/3 vote or unanimous vote if less than 2/3 of members are present)
4. **General Manager's Report (Exhibit "A")**

Recommended Motion: "THAT THE GENERAL MANAGER'S REPORT BE RECEIVED AND FILED"

5. **Approval of Minutes of June 21, 2012 Meeting (Exhibit "B")**
6. **Operation, Management and Construction Matters**
 - A. System reliability – backup power (Exhibit "C")
 - B. Temporary employee (Exhibit "D")

Recommended Motion: "THAT A TEMPORARY FULL-TIME DISTRIBUTION WORKER I POSITION BE APPROVED FOR A TWO-MONTH PERIOD, AT A NOT-TO-EXCEED COST OF \$5,000"

- C. Water demand status report (Exhibit "E")
7. **Financial Matters**

- A. Approval of schedules of disbursements (Exhibit "F")

Recommended Motion: "THAT THE SCHEDULES OF DISBURSEMENTS BE APPROVED"

- B. Report on investments/ ratification of investment activity (Exhibit "G")

Recommended Motion: "THAT THE SCHEDULES OF INVESTMENTS BE RATIFIED AND APPROVED"

- C. Receipt and filing of financial statements (May 31) – (Exhibit "H")

Recommended Motion: "THAT THE FINANCIAL STATEMENTS BE RECEIVED AND FILED"

- D. Investment management (Exhibit "I")

- (1) Review of proposed investment broker/dealer services of Dewane Investment Strategies, with securities offered through Raymond James Financial Services, Inc., in regard to the District's investments

- (2) Ad hoc committee report and recommendation

Recommended Motion: "THAT RESOLUTION NO. ____ BE ADOPTED, ENTITLED:

'RESOLUTION OF THE BOARD OF DIRECTORS OF THE EAST ORANGE COUNTY WATER DISTRICT REGARDING DESIGNATION OF OFFICERS AUTHORIZED TO ORDER SALE, ASSIGNMENT, TRANSFER, AND/OR DELIVERY OF DISTRICT INVESTMENT SECURITIES (RAYMOND JAMES FINANCIAL SERVICES, INC., ACCOUNT);' THAT INVESTMENT PARAMETERS FOR \$1,500,000 OF DISTRICT FUNDS BE APPROVED AS PRESENTED; AND THAT THE MORGAN STANLEY ACCOUNT BE CLOSED AND FUNDS CONTAINED THEREIN BE TRANSFERRED TO THE DISTRICT'S LOCAL AGENCY INVESTMENT FUND (LAIF) ACCOUNT"

8. Miscellaneous Matters

- A. California Special Districts Association membership (Exhibit "J")

Recommended Motion: "[DIRECTION TO STAFF RE CSDA MEMBERSHIP]"

- B. Reports from committees and representatives to organizations

- C. Directors' reports on meetings attended

9. Informational Items

10. Closed Sessions

- A. Closed session – conference with legal counsel – anticipated litigation – significant exposure to litigation (Government Code Section 54956.9(b)) (one potential case)

- B. Closed session – conference with labor negotiators (Government Code Section 54957.6)
 Agency designated representatives: Directors Bell and VanderWerff
 Unrepresented employees: Operations & Maintenance Superintendent; Office Manager; Distribution Worker III; Distribution Worker I

Open Session

Reconvene in open session and report or take action(s) (if any) regarding litigation items; unrepresented employees

11. Adjournment

The scheduled date of the next Regular Meeting of the Board of Directors is **August 16, 2012**, at 5:00 p.m., in the offices of the East Orange County Water District, 185 N. McPherson Road, Orange, California.

Availability of agenda materials: Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the East Orange County Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board are available for public inspection in the District's office, 185 N. McPherson Road, Orange, California ("District Office"). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available at the reception desk of the District Office during business hours at the same time as they are distributed to the Board members, except that if such writings are distributed less than one hour prior to, or during, the meeting, they will be available in the meeting room of the District Office.

Disability-related accommodations: The East Orange County Water District Board of Directors meeting room is wheelchair accessible. If you require any special disability-related accommodations (e.g., access to an amplified sound system, etc.) please contact Denise Dobson in the District Office at (714) 538-5815 during business hours at least seventy-two (72) hours prior to the scheduled meeting. This agenda can be obtained in alternative format upon written request to Denise Dobson in the District Office, at least seventy-two (72) hours prior to the scheduled meeting.

The End

EAST ORANGE COUNTY WATER DISTRICT GENERAL MANAGER'S REPORT

July 2012

The following report is a summary of the District's activities over the past month.

GENERAL MATTERS

Reviewed correspondence, conferred with customers regarding billing issues and vendors/other interested parties regarding business with the District, and met with staff members regarding daily activities and on-going projects.

WHOLESALE ZONE

1) Peters Canyon (6 MG) Reservoir Status Update

Staff has a meeting scheduled with Brady & Associates to get an update on the status of the reservoir cover, as well as progress on the treatment plant feasibility study.

2) Grand Jury Report

The Grand Jury transmitted a copy of "Transparency Breaking Up Compensation Fog – But Why Hide Pension Costs?" in mid-June. The District was commended by the Grand Jury (awarded a place on the "Bronze Honor Roll" for our meeting one of three categories related to providing information of compensation on our website; however, the Grand Jury recommended that we (and other special districts) make further improvements in reporting compensation. The District is required to respond to four (4) Findings and four (4) Recommendations by September 14th. To meet this deadline, a draft response letter will be brought to the Operations, Planning and Personnel Committee at their August meeting and then subsequently to the Board at the August 16th Board Meeting.

3) IRWD and City of Orange Conversions to Emergency Connections

The Operations, Planning and Policy Committee discussed this issue at their July 10th meeting and directed the General Manager to discuss issues related to water quality and fixed costs with IRWD and Orange staff, with the intention of developing an agreement and/or policy going forward with regards to changing from an "active" to an "inactive or emergency" participant in the WZ. District Counsel Joan Arneson has advised of a potential conflict of interest in this issue with regards to IRWD. Depending upon the outcome of the staff level discussions, the District may sign a waiver of the conflict or require outside counsel for this issue.

4) Security System Installation at Peters Canyon (6 MG) Reservoir

See attached agenda item.

5) General Manager and Superintendent's Vacation Schedule

Superintendent Mendzer was on vacation from June 25th through July 6th – Water Distribution Worker III Randy Dunn assumed additional responsibilities in Mr. Mendzer's absence and performed very well. General Manager Ohlund will be on vacation from July 30th – August 3rd.

RETAIL ZONE

1) System Reliability and Stand-by Power

See attached agenda item.

2) Well Operations

The In-Lieu Program concluded on June 30th; the East and West Wells are being operated interchangeably as demand dictates.

2) System Leaks

None to report.

6) Daniger Road Storm Drain Project

A final walk through was performed by the Superintendent; no deficiencies were noted. The project was accepted by the General Manager on July 11th.

7) Emergency Back-up Power

See attached agenda item.

8) Operational Activities

- Repaired sinking deck behind office
- Shop / Office yard clean up
- Washed trucks
- Completed safety training through JPIA Target Solutions
- Completed SEMS, NIMS & ICS Training (Matt Plummer)
- Assisted OC Shredding with destroying approved list of documents
- Removed Vista hydro tank from service and inspected. Installed new pressure relief valve.
- Tested Vista Panorama Side-hill booster station
- Met with Crown Castle to oversee survey crew
- Weed abatement at Vista Panorama reservoir
- Weed abatement at Andres reservoir
- Injected chlorine at Andres and Vista reservoirs to address nitrification
- Removed meter head at Hewes vault and installed blind flange
- Collected Lead and Copper Samples (every 3 years)
- Worked on Chlorine analyzer at 6 MG reservoir
- Sent Hach DR890 Colorimeter in for calibration Test
- Raised meter box at 10733 Crawford Canyon Rd.
- Work order – high bill at 18844 Fowler, 12276 Alta Panorama, 12522 Carmel Way
- Work order – turn off/on meter at 18955 Artnell, 13102 Barrett Hill Circle
- Work order – final read at 10891 Crawford Canyon Rd.
- Inspected relocation work on Daniger Rd.
- Marked USA at 12872 Via Aventura

- Worked on getting information for fire pump from GICON Pumps and Equipment (Superintendent)
- Met with GM and Byron Hopp to discuss security system at 6 MG reservoir (Superintendent)
- Sent RFP to Contractor for installation of security system at 6 MG reservoir (Superintendent)
- Worked on getting quotes for portable standby generators (Superintendent)
- Picked up rental generators
- Purchased 9 magnetic meters for Wholesale Zone

Daily Tasks

- Attend daily staff meeting with General Manager (Superintendent only)
- Performed well rounds and reservoir rounds
- Performed general administrative, clerical and supervisory tasks
- Obtain price quotes for miscellaneous parts
- Picked up parts from various vendors, Home Depot
- Review incoming USA tickets to verify if there is a conflict.

Weekly Tasks

- Attend weekly safety meetings (All field staff)
- Performed weekly water quality sampling
- Measure static and pumping water levels in wells.
- Performed USA locations
- Responded to utility requests from the County and city of Orange
- Picked up water quality supplies and changed reagent bottles
- Cleanup, organize and restock service trucks
- Cleanup and organized shop
- Vehicle maintenance

Monthly Tasks

- Attend monthly staff meeting with General Manager (all employees)
- Attend committee meetings – Operations and Engineering (Superintendent)
- Prepared monthly CDPH water quality reports
- Prepared monthly CRWQCB report for well discharge
- Performed dead-end flushing
- Read WZ meters
- Check WZ meter data; assist with preparation of WZ Billing
- Delivered Board agenda packages
- Participated in WEROC radio test

MISCELLANEOUS ITEMS

1) Meetings

District Board Members and/or Staff attended the following meetings: June 17th Tour of San Diego Water Authority's San Vicente Dam Raising Project; June 20th Meeting with Supervisor Campbell; June 27th Ad-Hoc Investment Committee Meeting; June 28th California Utility Executive Management Foundation Workshop; July 10th Operations, Planning & Personnel Committee Meeting.

A. Tour of San Diego County Water Authority's San Vicente Dam Raising Project (June 19)

General Manager Ohlund was invited to attend a tour of this project along with General Managers from several San Diego County water/wastewater agencies. The raising of the dam is part of the Water Authority's Emergency Storage Project – a 14-year project (2000-2014) that will supply water to all areas of the San Diego region if imported supplies are interrupted. The current dam is 220 feet tall and stores up to 90,000 AF; the dam is being raised to 337 feet using roller compacted concrete (all concrete is being produced on-site), and is the tallest dam raise in the US; at completion, it will store 242,000 AF of water. The new dam will actually be constructed in front of and on top of the old dam; it will also require construction of a saddle dam and a new marina, as well as construction of an 11-mile long, 8.5 ft. diameter pipeline (built in a 12 ft. tunnel) that will deliver water from the reservoir to agencies in the central and southern part of the county during emergencies. The dam raise is expected to be completed by Summer 2014 – the entire Emergency Storage Project is scheduled for completion by Winter 2014.

B. Supervisor Campbell Meeting (June 20)

The Engineering Committee (President VanderWerff, Director Bell) met with Supervisor Campbell, Supervisor Campbell's Chief of Staff Laura Cunningham, and Don McPeck of OC Public Works to discuss the View Ridge Drive slope movement issue. Mr. McPeck stated that they had reviewed the history and permitting of View Ridge and concluded that stormwater originating in the Panorama Heights area was being directed down View Ridge in conformance with the plan for that area. He stated that it is not a County storm drain maintenance issue, and that the County was still investigating whether there were permitting or construction issues associated with the development of View Ridge. The Supervisor asked Ms. Cunningham to work with the District to follow-up on these issues.

C. Ad-Hoc Investment Committee Meeting (June 27)

Meeting Summary: The Committee was briefed on the results of the meeting between Treasurer Carl Schoonover, District Counsel Joan Arneson, General Manager Ohlund and proposed Raymond James investment broker, Shawn Dewane. Ms. Ohlund noted that the purpose of the meeting was to thoroughly review the Investment Policy, account opening requirements and the mechanics of the investment process so that all the details could be addressed prior to recommending proceeding with Raymond James to the Investment Committee and the Board. The Committee recommended that opening an account with Raymond James and investing a portion of our reserves with them be placed on the next Board agenda for approval.

D. California Utility Executive Management Foundation Workshop (June 28)

The CUEMF is a private, non-profit organization for water utility managers; it is intended to provide a network of managers to educate them on management practices; provide a

forum to discuss issues unique to water and wastewater agencies and to generally provide information on issues that can't be obtained from other sources.

The half-day Workshop included four panel discussions on: 'Reinventing the Public Agency,' State Senator Jim Brulte and IRWD Board Member John Withers discussed managing a public agency; 'Mergers Gone Bad – A Case Study of the Indio Water Authority,' Debra Kaye, General Manager of the Indio Water Authority and Michael Fife, Attorney with Brownstein Faber Hyatt Schreck examined their merger in Coachella Valley and; 'Pension Reform – We're Not Done Yet,' John Bartell of Bartell Associates and Michael Busch (Urban Futures) addressed strategies for balancing employee benefits and pension reform. Over 30 General Managers from Riverside, San Bernardino, Orange, Los Angeles and San Diego counties attended; Ms. Ohlund found it very informative and useful.

E. Operations, Planning, & Personnel Committee Meeting (July 10)

Meeting Summary: 1) Grand Jury Report – the newest report was emailed to the Board on June 14th; a draft response will be presented at the August Operations, Planning & Personnel Meeting and for the Board at the August 16th Meeting; 2) Villa del Cerro – several options are being examined and will be brought back to the Engineering Committee at their July meeting; 3) IRWD Conversion to Emergency Connection – staff will be meeting with IRWD (and Orange) staff to discuss the terms of an agreement to provide emergency/ready-to-serve ability and financial arrangements; 4) Security System – Request for Temporary Employee – Staff noted that costs for installing conduit and pulling wiring at the site exceeded \$100,000 because this work is being done by electricians and falls under prevailing wage requirements; staff suggested splitting out the skilled installation work from the less-skilled trenching/conduit work and hiring a temporary worker to do the latter; the Committee agreed; the Committee also directed staff to indicate to electrical bidders that funds are very limited for this effort; 5) Stand-by Power – staff indicated that power supplies this summer were unreliable due to San Onofre being taken off-line and recommended that install transfer switches and rent two generators (and not wait for the purchase because of permitting and bidding delays), one for the Administration Building and one for the Vista Panorama Booster Station and Pump Station; staff noted that the expense for installation of transfer switches would need to be done in any event; Committee concurred; 6) WZ Projects Update – staff has a meeting scheduled for July 25th to review the status of the 6 MG roof study and the treatment plant feasibility study; 7) Operations Status –In-Lieu ended on June 30th; both wells are fully operational; ID Modeling finished the first part of its QA/QC of the LMU Model and met with LMU to recommend changes/additions.

Water Availability Request

No requests were received during this reporting period.

The End

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
EAST ORANGE COUNTY WATER DISTRICT

June 21, 2012

1. **Call to Order.** A Regular Meeting of the Board of Directors of the East Orange County Water District was called to order by WILLIAM VANDERWERFF, President of the Board of Directors, at 5:05 p.m. on Thursday, June 21, 2012, in the offices of the East Orange County Water District, 185 N. McPherson Road, Orange, California. JOAN ARNESON, Secretary, recorded the minutes of the meeting.

The following Directors were present: RICHARD BARRETT, RICHARD BELL, DOUGLAS CHAPMAN, JOHN DULEBOHN and WILLIAM VANDERWERFF.

Also present were:

LISA OHLUND	General Manager
JERRY MENDZER	Maintenance & Operations Superintendent
JOAN ARNESON	District Secretary and Legal Counsel
DAVE WOLFE	District Resident
JOSE DIAZ	City of Orange

2. **Public Communications to the Board.** DAVE WOLFE, a resident of View Ridge Drive, discussed the concern which has been raised by the District with regard to possible slope movement in the vicinity of the District's pipeline in View Ridge. He reviewed some historical background information about the road put together by the residents, findings of a geologist they had retained and photographs. He said the County has collected storm flow at the upper end of the road and directed it via a v-ditch down the road to Miriam Place. He also noted that their geologist had found that in the valve enclosure in the vicinity of the leaning wall, there was moist sediment built up and covering the valve. Mr. WOLFE said that in the spirit of cooperation and to put the matter behind us, the neighbors are planning to have a contractor replace the leaning wall with a lower wall, and patch and complete their biennial slurry coating of the road, and concurrently would like the District to consider sealing or moving the valve. The Board members discussed looking into the feasibility of options for the valve that might be coordinated with the neighbors' work. They thanked Mr. WOLFE for coming to the meeting.

3. **Items Arising After Posting of Agenda.** None.

4. **General Manager's Report.** Director BARRETT asked about how the Peters Canyon Reservoir roof corrosion would be addressed and the status of the treatment plant evaluation. Ms. OHLUND responded that a preliminary inspection of the reservoir had been made and staff was awaiting a written report from the consultant. With regard to the treatment plant, she said she was conducting some preliminary research at committee's direction to see if there may be feasible avenues that could be further studied, for increasing reliability and cost savings for the benefit of the wholesale system.

ACTION TAKEN:

Upon a motion duly made, seconded and carried unanimously, the General Manager's Report was received and filed.

5. **Minutes.**

ACTION TAKEN:

Upon a motion duly made, seconded and carried unanimously, the minutes of the meeting of May 17, 2012, were approved as submitted.

6. **Operation, Management and Construction Matters.**

A. **AlertOC 2012/2013 Extension.** Ms. OHLUND recommended the one-year, no cost extension of the District's participation in the AlertOC program.

ACTION TAKEN:

Upon a motion duly made, seconded and carried unanimously, the "MOU Between the County of Orange and Participants For Use Of Countywide Mass Notification System" (extending term of participation for the period July 1, 2012 to June 30, 2013) was approved and the General Manager was authorized to execute the MOU on behalf of the District.

B. **Wholesale Meter Replacement Program.** Ms. OHLUND said that to help eliminate the source of unaccounted for water, she would recommend that the remaining 9 propeller meters be replaced with magnetic flow meters. She presented bids for McCrometer Ultra Mag meters, which would be installed by staff.

ACTION TAKEN:

Upon a motion duly made, seconded and carried unanimously, a contract for replacement meters was awarded to Golden Meter Services on its proposal submitted in the amount of \$38,597.13.

C. Part-Time Office Assistant Position. Ms. OHLUND recommended extension of the position through the next fiscal year.

ACTION TAKEN:

Upon a motion duly made, seconded and carried unanimously, the continuation of the Part-Time Office Assistant position for the period from July 1, 2012 through June 30, 2013, at an estimated cost of \$12,700, was approved.

D. Water Demand Status Report. Ms. OHLUND said demand is expected to rise this summer, but not as high as it has been historically.

7. Financial Matters.

A. Schedule of Disbursements. Schedules of disbursements in the following amounts were presented: \$356,630.18 from Wholesale and Retail Operating Funds, \$0 from the Chapman Avenue Account, \$3,372.56 for directors' payroll, and \$38,706.80 for employees' payroll. On behalf of the Finance Committee, Director CHAPMAN recommended approval.

ACTION TAKEN:

Upon a motion duly made, seconded and carried unanimously, the schedules of disbursements were approved as submitted.

B. Investment Activity. On behalf of the Finance Committee, Director CHAPMAN recommended approval of the investment schedules.

ACTION TAKEN:

Upon a motion duly made, seconded and carried unanimously, the schedules of investments were ratified and approved.

C. Financial Statements (April 30). On behalf of the Finance Committee, Director CHAPMAN recommended receipt and filing of the financial statements.

ACTION TAKEN:

Upon a motion duly made, seconded and carried unanimously, the financial statements were received and filed.

D. Investment Management. Ms. OHLUND said she was continuing to address specific details in preparation for implementation of the Board's retention of Dewane Investment Strategies as directed by the Board, and expected to bring this to the next meeting for action.

E. 2012-13 Budgets. Ms. OHLUND reported that the budgets had been reviewed in detail by the Finance Committee. She made a PowerPoint presentation, summarizing the wholesale revenues and expenditures for operations and capital improvements. With the recent completion of the system model, she said the betterment and replacement project can go forward this year for both the wholesale and retail systems. She reviewed the retail operating revenues and expenditures, and the capital improvement budget. President VANDERWERFF suggested that the vehicle purchase amount be increased to cover a new vehicle, divided between the wholesale and retail budgets, and it was the consensus that this revision be made.

ACTION TAKEN:

Upon a motion duly made, seconded and carried unanimously, Resolution Nos. 703 and 704 were adopted, entitled: "Resolution of the Board of Directors of East Orange County Water District Adopting Operating Budget and Making Determination Relative To Appropriations Subject To Limitation For 2012/2013 Fiscal Year (Overall District);" and

"Resolution of the Board of Directors of East Orange County Water District Adopting Operating Budget and Making Determination Relative To Appropriations Subject To Limitation For 2012/2013 Fiscal Year (Retail Zone)."

F. Wholesale and Retail Rates. Ms. OHLUND noted that due to lower than expected water cost increases, the retail commodity rate was proposed to be increased to \$2.40 rather than the \$2.46 approved for 2012-2013 during last year's hearing process.

ACTION TAKEN:

Upon a motion duly made, seconded and carried unanimously, Resolution Nos. 705 and 706 were adopted, entitled: "Resolution of the Board of Directors of East Orange County Water District Establishing Rates For Sale of Water On A Wholesale Basis Within the District;" and

"Resolution of the Board of Directors of East Orange County Water District Adopting Changes To Rates For the Sale Of Water On A Retail Basis Within The District."

8. Miscellaneous Matters.

A. Tablet Computer Policy and Allowance. Demonstration tablet devices had been set up for the Board members during tonight's meeting to refer to the meeting agenda.

ACTION TAKEN:

Upon a motion duly made, seconded and carried unanimously, Resolution No. 707 was adopted, entitled "Resolution of the Board of Directors of the East Orange County Water District Adopting Policy On Use Of and Allowances For Tablet Computer Devices"

B. Annual Water Quality Report.

ACTION TAKEN:

Upon a motion duly made, seconded and carried unanimously, the annual water quality report was received and filed.

C. Response to Grand Jury Report, "Dragging Special Districts From the Shadows." Ms. OHLUND said she and President VANDERWERFF had attended a presentation at the ISDOC meeting on the grand jury process. Director BARRETT commended President VANDERWERFF and Ms. OHLUND on the draft response, and suggested Ms. OHLUND request someone to read it from an outside perspective.

D. June 2012 Customer Newsletter. Ms. OHLUND distributed a revised draft. Suggestions were made for the notification of the retail rate increase with an amount lower than the increase previously authorized.

ACTION TAKEN:

Upon a motion duly made, seconded and carried unanimously, the General Manager was authorized and directed to distribute the newsletter as revised.

E. Reports from Committees and Representatives to Organizations. None.

F. Directors' Reports on Meetings Attended. None.

9. Informational Items. None. President VANDERWERFF invited Mr. DIAZ to introduce himself, and Mr. DIAZ provided his background and experience prior to his recently joining the Water Department for the City of Orange.

10. Closed Sessions. President VANDERWERFF announced that the Board would meet in the following closed session as listed in the agenda: (A) conference with legal counsel – anticipated litigation – significant exposure to litigation (Government Code Section 54956.9(b)) (one potential case).

OPEN SESSION

Open session was resumed. No action was reported from the closed session.

11. Adjournment.

ACTION TAKEN:

Upon a motion duly made, seconded and carried unanimously, the meeting was adjourned at 7:40 p.m., the next regular meeting date and time being Thursday, July 19, 2012,

at 5:00 p.m., to be held in the Offices of the East Orange County Water District, 185 N. McPherson Road, Orange, California.

Respectfully submitted,

Joan C. Arneson

The End

MEMO

TO: BOARD OF DIRECTORS
FROM: GENERAL MANAGER
SUBJECT: SYSTEM RELIABILITY – EMERGENCY BACK-UP POWER
DATE: JULY 12, 2012

Background

In order to address the high potential for power outages this summer due to the San Onofre nuclear power plant being removed from service, staff has rented two (2) generators which will provide back-up power to key facilities in the District over the next four months.

While neither the general public nor governmental agencies have been formally advised of the potential for short- or long-term outages over the next several months, the regional grid has had difficulty meeting peak power demands over the past several years even with San Onofre in service. The loss of 20% of the region's power generation capacity, as well as bottlenecks in the transmission of power from long distances, will challenge utilities to replace this supply if there is a sustained heat wave or some other interruption to power occurs in the western United States.

Although we have funding identified to purchase a back-up power supply unit for the Vista Panorama Zone (VPZ) included in our Capital Improvement Program this year, the Air Quality Management District permitting issues, engineering design and equipment bidding process will take several months to complete – an unsound position for us to be in this summer with regards to supplying water/fire flow to the VPZ and for general and emergency operations in the Administration Building.

One generator will be used to provide emergency back-up power to the VPZ's Sidehill Booster Station (SBS) – which ensures adequate fire flow and pressure to the entire Vista Panorama area - and to the Vista Panorama Pump Station (VPPS) – which ensures adequate pressure to the homes on the very top of Vista Panorama (the "hydropneumatic zone"). While the majority of the Retail Zone can receive adequate pressure/flow by gravity, the VPZ relies on pumps to provide normal pressure as well as fire flow. The SBS and VPPS are separated by only 100 vertical feet (up a hill), but are about 800 feet apart via roadway; the generator cannot simultaneously supply power to both the SBS and the reservoir pump station. We have, however, devised an operational plan to cover the most likely scenarios that may arise (these scenarios assume wide-spread power outage including the area served by the Administration Building):

- During a period of extended high heat when a blackout may occur, the generator will be used to power the VPPS. Powering the VPPS during a high heat blackout will ensure that homes at the extreme top of Vista Panorama have normal water pressure. This type of power loss is typically of short duration (a few hours) and although power to the SBS may also be lost, the risk of fire is lower.
- During a high wind warning, the generator will be used to power the SBS – power knocked out during a high wind event can be off for a much longer period than during a blackout (hours or days). Powering the SBS during a high wind warning will ensure fire

flow to the entire hill at the flow and pressure required by the fire department. The homes at the extreme top of the hill will still have water, but they will experience a drop in pressure of about 30 psi.

2

The second generator will be used to provide emergency back-up power to the office in the event of a black out there, or could be used to augment the VPZ generator if power is stable in the McPherson area. The office requires back-up power for several reasons; lighting, office equipment, phones, SCADA, and air-conditioning (especially during the summer months). The office is also our Emergency Operations Center (EOC); the EOC is required to be kept operational under various federal and state emergency management directives to the fullest extent possible, depending upon the emergency.

Both units are trailer mounted and powered by diesel engines. Staff is in the process of arranging for manual transfer switches to be installed at the SBS and VPPS – these are permanent improvements that will be needed whether the generator is rented or purchased. Installation of the transfer switches should be completed by the July Board meeting. The McPherson office already has a transfer switch installed.

The cost to rent the two generators is as follows:

Installation of Transfer Switches	\$6,000
Rental of Generators (4 months @ \$1,600/month)	<u>\$6,400</u>
Total	<u>\$12,400</u>

The Operations, Planning & Personnel Committee authorized the rental of the generators at their July 10th meeting; the expense will be funded by the Contingency Fund. The expense for installation of the transfer switches is included in the Capital Improvement Plan budget authorization.

Recommendation

No action is required; this is an information item only.

The End

MEMO

TO: BOARD OF DIRECTORS
FROM: GENERAL MANAGER
SUBJECT: REQUEST FOR TEMPORARY EMPLOYEE TO ASSIST WITH SECURITY SYSTEM INSTALLATION
DATE: JULY 13, 2012

Background

Staff has been working with its security consultant, Unified Physical Security, over the past year to plan for the installation of the video security system (VSS) at the Peters Canyon (6 MG) Reservoir that was part of the AT&T negotiated settlement. The settlement provided \$60,000 for the security system – \$45,000 for equipment and \$15,000 for installation of the system.

This system is intended to provide 24/7 monitoring of the reservoir using sophisticated processes and relieve staff of the need to be physically present at the reservoir when tenants (cell-phone companies) need to work on their equipment. Cell-phone companies typically request access at least one time per week for eight hours per day, however in order to minimize the disruption to district work plans, we have been limiting access to one day per month.

There is an additional consideration that prompts staff's request at this time: the work to repair the storm damage sustained at the reservoir in 2010 cannot proceed until this work is completed. Trenches must dug and wiring installed at the bottom of the affected slope and through the asphalt road before these areas are repaired.

There are four major elements to completing the VSS:

1. Equipment Purchase – Cameras and enclosures, computer servers, software and other associated equipment – purchased in FY 11-12.
2. Installation of Fiber Optic and Electrical Wiring; Camera Poles and Jamboree Electric Gate/Access System – Two sets of 2" conduit laid a minimum of 1' underground, wiring pulled through and prepped for final wiring to equipment. Install several 20' camera poles buried 5' deep in concrete and; install an electric gate at the Jamboree entrance along with a card-key access system.
3. Electrical and Fiber Optic Wiring Connection to Equipment – An electrician experienced in security systems connects the equipment and wiring.
4. Installation of Software and Commissioning – United Physical Security completes the installation, tests and debugs it and then trains District staff.

The bids we obtained to do the work shown in #'s 2 and 3 exceeded \$100,000 (\$200,000 if you include the wiring segment that runs from the reservoir to the gate at Jamboree – but we now believe we have found a way around running wiring in this segment) – far in excess of the funds we budgeted (\$15,000 from the AT&T settlement plus \$20,000 of District funds = \$35,000). The high bids may be due to the specialized nature of some of the work, the extensive amount of trenching, conduit laying and wire pulling involved, as well as the difficulty in placing the camera poles and that fact that this work falls under Prevailing Wage (Davis-Bacon Act) requirements.

In order to complete this work and provide the minimum disruption to the field staff's regular work load, we propose to hire a temporary, full-time worker for a 2-month period from the Rancho Santiago Community College intern pool, that not only has their D-1 certification, but also has some construction experience, at a rate of \$13/hour. The estimated cost for these services would be approximately \$5,000. We estimate materials costs (conduit, wiring, poles, equipment rental) at another \$5,000 for a total of \$10,000. We would use the remaining budgeted \$25,000 for the skilled electrical work and equipment required to connect up all of the equipment and for Unified Physical Security's work to complete the installation.

2

Recommendation

The Board approve the hiring of a temporary, full-time Distribution Operator I for a two-month period, at a not-to-exceed cost of \$5,000, to assist staff in the installation of the security system at the Peters Canyon (6 MG) reservoir.

The End



MEMO

TO: BOARD OF DIRECTORS
FROM: GENERAL MANAGER
SUBJECT: WHOLESALE AND RETAIL ZONE WATER DEMANDS – JUNE 2012
DATE: JULY 12, 2012

Wholesale Zone Water Demands

Attached is a graphical representation of the Wholesale Zone water demand through June 30, 2012. Total water sales for the month of June totaled 815 AF; total year-to-date sales are 6,617 AF. This is a 132.2 AF or 14% decrease in demand over June, 2011 (note: June 2011 included In-Lieu deliveries for Tustin and Golden State in addition to the RZ).

As noted above, total water deliveries for FY 11-12 totaled 6,617 AF, which is 2,004 AF or 44% higher than FY 10-11; this increase is primarily due to the availability of In-Lieu water from April-September 2011 (available to all WZ agencies) as well as In-Lieu availability from April-June 2012 for the RZ.

Retail Zone Water Demands

Also attached are graphs depicting the Retail Zone water demand. As shown in Figure 1, total demand for the month of June was 100 AF; this is 6 AF or 6% above our Year 2020 Target of 94 AF. Total cumulative demand is 1,017 AF, which is 5% above our Year 2020 Target of 961 AF and 2% below the average (1,048 AF) of the last 3 years. As shown in Figure 2 (historical demand 2008-2011), our cumulative demand is below 2008/2009 and 2009/2010 levels, but has finished slightly above 2010-11 levels.

As noted above, total demand for FY 2011-12 totaled 1,017 AF of which 661 AF (66%) is local groundwater and 356 (34%) is imported. The commodity cost of this water (exclusive of fixed costs) is:

Groundwater – 661 AF	\$175,165
Imported – 356 AF	<u>275,322</u>
Total	\$450,487
Total "Melded" Cost/AF	\$443

As a comparison, three years ago in FY 2008-09, the RZ demand was 1,152 AF (14% higher) and the total cost of water was \$380,058 or a "melded" cost of \$330 (34% lower).

Wholesale Zone Water Demand **Total Monthly Sales for June 2012 = 815 AF** **Total YTD Sales for July - June 2012= 6,617 (AF)**

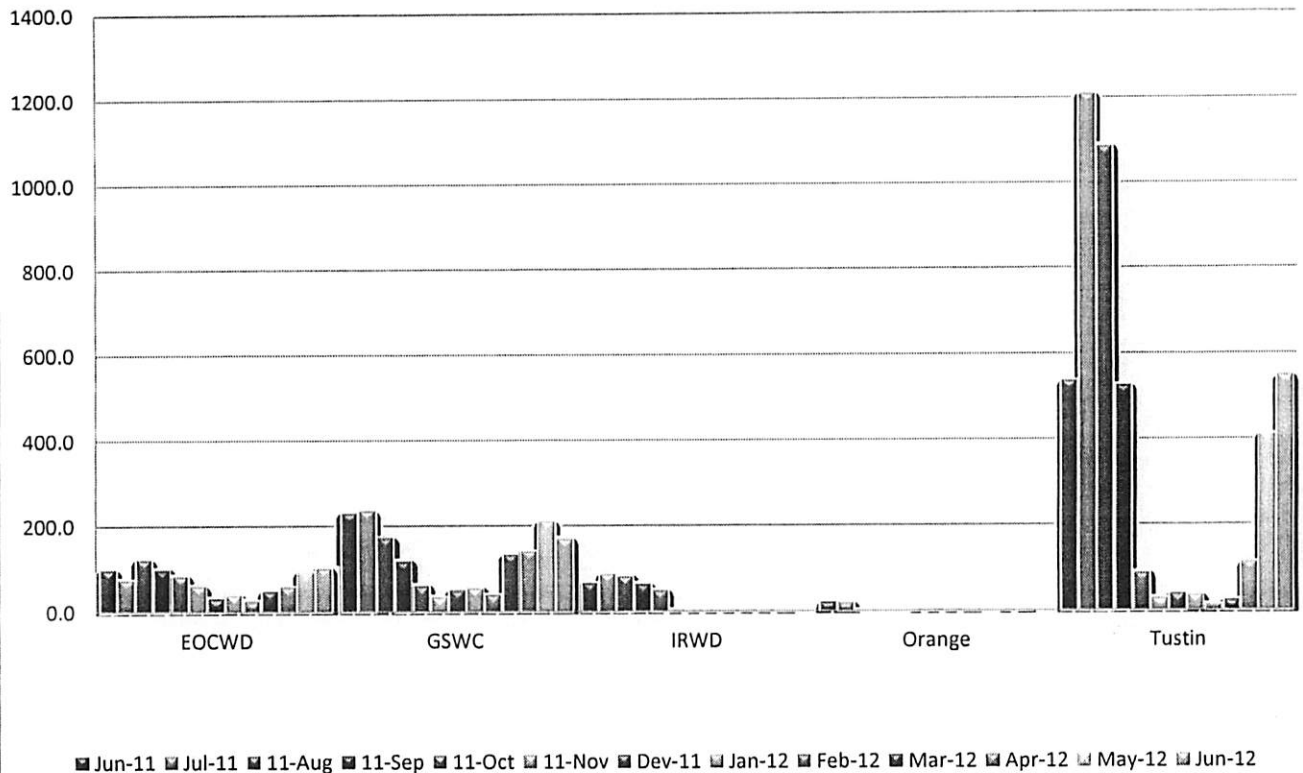


Fig. 1

Monthly Retail Water Usage: FY 11-12 "Retail" Water [1] versus SB7 2020 Target [4]

Retail Agency: EOCWD Retail Zone

Preliminary
numbers subject to change

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Target Retail Usage Calculation						Acre-Feet							
2008-09 Usage	127	127	114	108	96	57	91	48	83	101	103	100	1,152
2009-10 Usage	123	124	112	97	86	55	52	35	59	74	96	110	1,021
2010-11 Usage	112	118	109	78	73	49	58	55	54	78	92	98	970
Average Usage	120	123	111	94	85	53	67	45	65	84	97	103	1,048
Monthly Usage Pattern	0.115	0.117	0.106	0.089	0.081	0.051	0.064	0.043	0.062	0.080	0.092	0.098	1.000

Population [2] in FY 2011-12

2020 GPCD Estimate [3]

Target [4] Retail Use	110	113	102	86	78	49	61	42	60	77	89	94	3,261 263
													961

Current Year "Retail" [1] Usage, by Source

MET water purch.

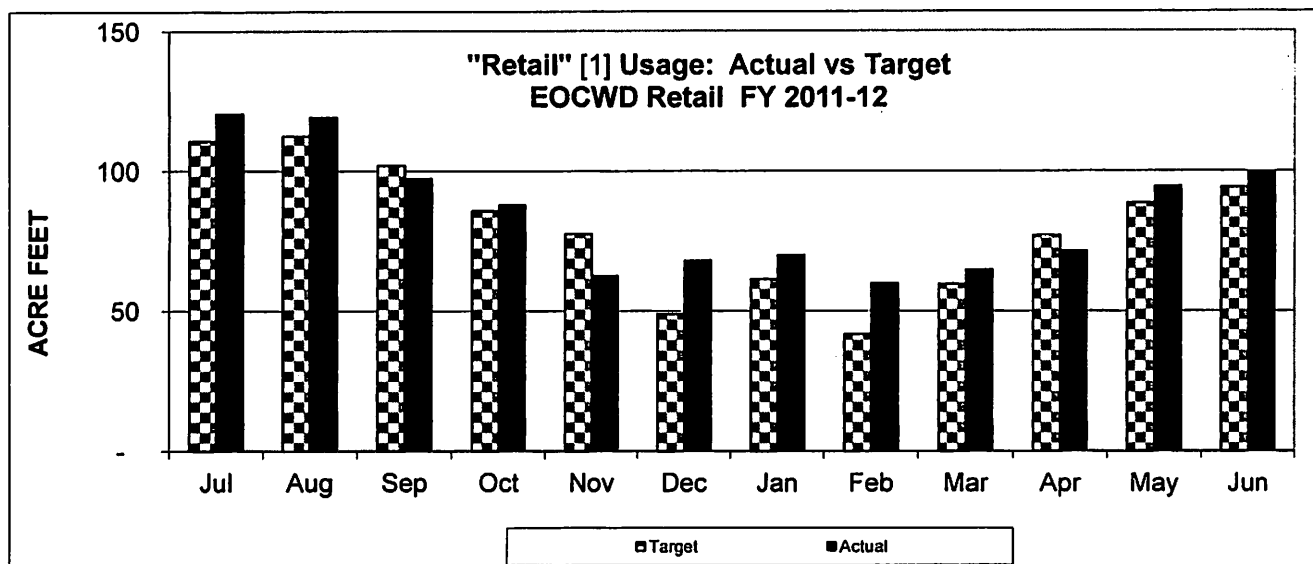
MET purch. via EO Whole:	72.5	119.2	97.0	87.8	57.8	30.8	37.9	19.7	47.3	55.9	94.2	99.4	819.1
subtract In-Lieu	(72.5)	(119.2)	(97.0)	-	-	-	-	-	-	(26.1)	(67.5)	(80.8)	(463.1)
MET sold to													
MET Total	-	-	-	88	58	31	38	20	47	30	27	19	356

OCWD Pumped GW	47.9	-	0.5	0.5	4.7	37.8	32.3	40.3	17.6	15.8	0.5	0.2	197.9
OCWD In-Lieu	72.5	119.2	97.0	-	-	-	-	-	-	26.1	67.5	80.8	463.1
other:													-
other:													-
other:													-

Local Total	120	119	98	1	5	38	32	40	18	42	68	81	661
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"Retail" [1] Usage 11-12	120	119	98	88	63	68	70	60	65	72	95	100	1,017
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Actual vs Retail Target [4]	+9%	+6%	-4%	+3%	-20%	+39%	+14%	+44%	+9%	-7%	+7%	+6%	
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[1] "Retail" usage includes MET water and Local water but excludes recycled water.

[2] Population estimated based on Census 2010.

[3] gpcd estimate for Year 2020 is from an analysis of compliance with SB7. Analysis performed by MWDOC in April 2011.

[4] Target is 2020 gpcd times Population, converted to Acre-Feet/year

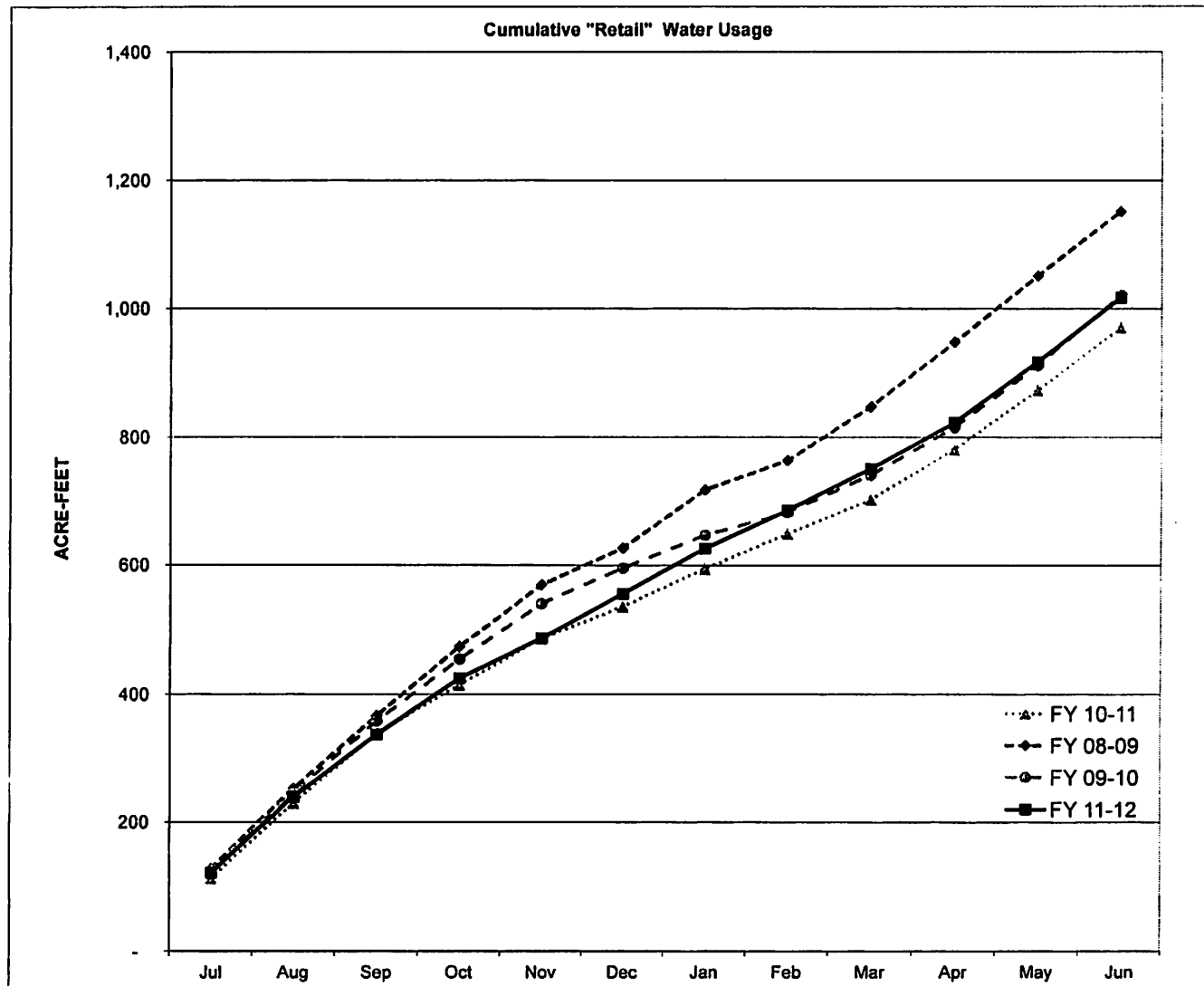
Fig. 2

Cumulative Monthly "Retail Water" [1] Demand in Current and Previous Fiscal Years
cumulative through the end of the last month shown

EOCWD Retail Zone

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
FY 08-09	127	253	367	474	570	627	718	764	847	948	1,051	1,152
FY 09-10	123	246	358	455	541	595	647	682	741	815	911	1,021
FY 10-11	112	230	338	415	487	536	594	649	703	781	873	970
FY 11-12	120	240	337	425	488	556	626	688	751	823	917	1,017

*Preliminary
numbers subject to change*



[1] "Retail" usage includes MET water and Local water (excluding recycled water)

The End

EAST ORANGE COUNTY WATER DISTRICT

**DISBURSEMENT SUMMARY
JULY 19, 2012**

WHOLESALE AND RETAIL BILLS	\$641,887.42
CHAPMAN AVENUE ACCOUNT	\$0.00
DIRECTOR'S PAYROLL (06-21-2012 PAYROLL)	\$2,766.56
EMPLOYEE'S PAYROLL (06/13/12 + 06/27/2012 + 05/30/2012)	\$33,922.03
DISBURSEMENT TOTAL	<u><u>\$678,576.01</u></u>

**TRANSFER SUMMARY
JULY 19, 2012**

TRANSFERS FROM MORGAN STANLEY TO CHECKING	\$594,329.77
TRANSFER TOTAL	<u><u>\$594,329.77</u></u>
TRANSFERS FROM CB&T RETAIL ZONE MONEY MARKET TO CHECKING	\$ 84,983.31
TRANSFER TOTAL	<u><u>\$84,983.31</u></u>

NOTE: THE EXPLANATION OF FUNDS TRANSFERRED IS SHOWN ON THE FUNDS TRANSFERRED
SHEET ATTACHED.

Check History Report
Sorted By Check Number
Activity From: 6/15/2012 to 7/13/2012

EAST ORANGE COUNTY WATER DIST (EOC)

Bank Code: A CHECKING- CA BANK & TRUST

Check Number	Check Date	Vendor Number	Name	Check Amount	Check Type
007677	6/27/2012	A724082	AT&T	772.89	Auto
007678	6/27/2012	B565648	BOWIE ARNESON WILES & GIANNONE	2,041.11	Auto
007679	6/27/2012	F157570	CHARLES Z FEDAK & CO	2,182.00	Auto
007680	6/27/2012	F554602	FOOTHILL SENTRY, INC	25.00	Auto
007681	6/27/2012	H004494	HACH COMPANY	227.10	Auto
007682	6/27/2012	I678193	IRVINE PIPE SUPPLY	527.49	Auto
007683	6/27/2012	K026049	KARCHER DIGITAL & PRINTING	1,361.23	Auto
007684	6/27/2012	L27612	LASER IMAGE PLUS	1,088.23	Auto
007685	6/27/2012	O631500	ORANGE COUNTY FIRE PROTECTION	147.00	Auto
007686	6/27/2012	P706224	PSOMAS	1,777.25	Auto
007687	6/27/2012	S563332	SOUTHERN CALIFORNIA EDISON	132.31	Auto
007688	6/27/2012	S56354	SOUTHERN CALIFORNIA SHREDDING,	305.00	Auto
007689	6/27/2012	T002605	TAB ANSWER NETWORK	31.25	Auto
007690	6/27/2012	H541935	TIM HOGAN	754.03	Auto
007691	6/27/2012	T764656	TRUESDAIL LABORATORIES, INC	1,841.50	Auto
007692	6/27/2012	X178697	XEROX CORPORATION	1.99	Auto
007693	6/27/2012		***Void Check***		
007694	6/27/2012	O284291	LISA OHLUND	169.00	Auto
007695	6/27/2012	S178859	SERRANO WATER DISTRICT	7,779.63	Auto
007696	7/11/2012	A034159	ACWA- WORKERS COMP	4,854.00	Auto
007697	7/11/2012	A435319	ALLCOM	170.00	Auto
007698	7/11/2012	A724082	AT&T	39.33	Auto
007699	7/11/2012	A724083	AT&T	126.12	Auto
007700	7/11/2012	C002110	CA BANK & TRUST	1,078.86	Auto
007701	7/11/2012	D535633	DENISE DOBSON	134.87	Auto
007702	7/11/2012	PETTY	DENISE DOBSON - PETTY CASH	128.64	Auto
007703	7/11/2012	E028422	EAST ORANGE COUNTY WATER DIST.	22,627.19	Auto
007704	7/11/2012	H004494	HACH COMPANY	227.10	Auto
007705	7/11/2012	K026049	KARCHER DIGITAL & PRINTING	819.97	Auto
007706	7/11/2012	M188342	MEYERS / NAVE	2,357.50	Auto
007707	7/11/2012	M842327	MWDOC	538,748.72	Auto
007708	7/11/2012	O650816	ORANGE COUNTY WATER DISTRICT	21,195.00	Auto
007709	7/11/2012	P025940	PARADISE DRINKING WATERS	24.25	Auto
007710	7/11/2012	S077326	SC FUELS	732.16	Auto
007711	7/11/2012	S563332	SOUTHERN CALIFORNIA EDISON	165.29	Auto
007712	7/11/2012	T764656	TRUESDAIL LABORATORIES, INC	574.50	Auto
007713	7/11/2012	U499787	UNDERGROUND SERVICE ALERT	40.50	Auto
007714	7/11/2012	V178373	VERIZON WIRELESS	251.10	Auto
007715	7/11/2012	X178697	XEROX CORPORATION	34.67	Auto
007716	7/6/2012	A034153	ACWA/JPIA	340.00	Auto
007717	6/30/2012	A034150	ACWA-JPIA (EMP INSURANCE)	8,255.51	Auto
007718	6/30/2012	A647854	ARAMARK UNIFORM SERVICES	352.42	Auto
007719	6/30/2012	C553147	CONTINENTAL UTILITY SOLUTIONS	1,500.00	Auto
007720	6/30/2012	C647974	CR&R INC.	49.12	Auto
007721	6/30/2012	G017805	GALLADE CHEMICAL	151.99	Auto
007722	6/30/2012	H550882	HOME DEPOT CREDIT SERVICES	205.91	Auto
007723	6/30/2012	I133422	ID MODELING, INC.	3,215.00	Auto
007724	6/30/2012	O649654	ORANGE COUNTY TREASURER	9,122.54	Auto
007725	6/30/2012	P706224	PSOMAS	974.49	Auto
007726	6/30/2012	S563332	SOUTHERN CALIFORNIA EDISON	1,950.41	Auto
007727	6/30/2012	T002605	TAB ANSWER NETWORK	31.25	Auto
007728	6/30/2012	T764656	TRUESDAIL LABORATORIES, INC	245.00	Auto
Bank A Total:				641,887.42	

FUNDS TRANSFERRED BETWEEN ACCOUNTS
JULY 19, 2012

MORGAN STANLEY TO CHECKING

<u>DATE PAID</u>	<u>CHECK NO</u>	<u>AMOUNT</u>	<u>PAYEE</u>	<u>REASON FOR FUND TRANSFER</u>
7/6/2012	1177	\$ 594,329.77	EOCWD	TO COVER BILLS FOR CONSIDERATION 7/6/12, 594,329.77

\$ 594,329.77

GRAND TOTAL

CB&T MONEY MARKET TO CHECKING OR MORGAN STANLEY

353	\$	41,154.27	EOCWD	TO COVER DIRECTOR'S PAYROLL 6/21/12 \$2,766.56, EMPLOYEE PAYROLL 6/27/12 \$16,975.06, BILLS FOR CONSIDERATION 6/27/12 \$21,164.01, AND BANK CHARGE \$248.64
354	\$	43,829.04	EOCWD	TO COVER EMPLOYEE'S PAYROLL 7/12/12 \$17,775.40, BILLS FOR CONSIDERATION 7/12/12 \$26,053.64

\$ 84,983.31

GRAND TOTAL

Check History Report
Sorted By Check Number
Activity From: 6/15/2012 to 7/13/2012

EAST ORANGE COUNTY WATER DIST (EOC)

Bank Code: C MONEY MARKET-CA BANK & TRUST

Check Number	Check Date	Vendor Number	Name	Check Amount	Check Type
000353	6/27/2012	E028422	EAST ORANGE COUNTY WATER DIST.	41,154.27	Manual
000354	7/12/2012	E028422	EAST ORANGE COUNTY WATER DIST.	43,829.04	Manual
Bank C Total:				84,983.31	
Report Total:				84,983.31	

Check History Report
Sorted By Check Number
Activity From: 6/15/2012 to 7/13/2012

EAST ORANGE COUNTY WATER DIST (EOC)

Bank Code: M MONEY MARKET- MORGAN STANLEY

Check Number	Check Date	Vendor Number	Name	Check Amount	Check Type
001177	7/6/2012	E028422	EAST ORANGE COUNTY WATER DIST.	594,329.77	Manual
Bank M Total:				594,329.77	
Report Total:				594,329.77	

EAST ORANGE COUNTY WATER DISTRICT
 CALIFORNIA BANK & TRUST
 Prior Month's Checks To Ratify
 DIRECTORS' PAYROLL*
 JULY 19, 2012

**PAYMENT FOR BOARD AND COMMITTEE MEETINGS IN THE MONTH OF
 MAY 2012**

<u>DATE</u>	<u>CHECK NO</u>	<u>AMOUNT</u>	<u>PAYABLE TO</u>
06/21/12	540	\$280.05	RICHARD BARRETT
06/21/12	541	\$513.42	RICHARD BELL
06/21/12	542	\$280.05	DOUGLAS CHAPMAN
06/21/12	543	\$280.05	JOHN DULEBOHN
06/21/12	544	\$746.80	WILLIAM VANDER WERFF
		<u>\$2,100.37</u>	TOTAL PAYROLL CHECKS

**PAYROLL TAXES, ADP CHARGE, AND PERS EFT
 (PERS TRANSFERRED WITH EMPLOYEE PAYROLL)**

6/21/2012	\$378.01	ADP TAXES
6/21/2012	\$81.92	ADP CHARGE
6/21/2012	\$206.26	PERS ELECTRONIC FUNDS TRANSFER
	<u>\$666.19</u>	TOTAL CHARGES & TRANSFER
	<u>\$2,766.56</u>	GRAND TOTAL PAYROLL

*Note: Payroll is processed by ADP (Automatic Data Processing)

EAST ORANGE COUNTY WATER DISTRICT
CALIFORNIA BANK & TRUST
Prior Month's Checks To Ratify
EMPLOYEES' PAYROLL*
JULY 19, 2012

	CHECK DATE	CHECK AMOUNT	PAYABLE TO
AUTO DEPOSIT	6/13/2012	\$1,398.63	DENISE DOBSON
AUTO DEPOSIT	6/13/2012	\$400.00	DENISE DOBSON- SAVINGS
AUTO DEPOSIT	6/13/2012	\$1,879.83	RANDY DUNN
AUTO DEPOSIT	6/13/2012	\$1,883.86	JERRY MENDZER
AUTO DEPOSIT	6/13/2012	\$1,281.39	LISA OHLUND
AUTO DEPOSIT	6/13/2012	\$1,495.99	MATTHEW PLUMMER
CK # 117	6/13/2012	\$177.37	NICOLE HOPP
AUTO DEPOSIT	6/13/2012	\$288.33	DANIELLE KAPLAN
TRANS TO PERS 457	6/13/2012	\$1,700.00	CAL PERS 457 - ING BANK
AUTO DEPOSIT	6/27/2012	\$1,398.62	DENISE DOBSON
AUTO DEPOSIT	6/27/2012	\$400.00	DENISE DOBSON- SAVINGS
AUTO DEPOSIT	6/27/2012	\$2,200.53	RANDY DUNN
AUTO DEPOSIT	6/27/2012	\$1,601.34	JERRY MENDZER
AUTO DEPOSIT	6/27/2012	\$1,281.40	LISA OHLUND
AUTO DEPOSIT	6/27/2012	\$1,435.33	MATTHEW PLUMMER
CK # 118	6/27/2012	\$297.93	NICOLE HOPP - TEMP
AUTO DEPOSIT	6/27/2012	\$328.33	DANIELLE KAPLAN - TEMP
TRANS TO PERS 457	6/27/2012	\$1,700.00	CAL PERS 457 - ING BANK
		<u>\$21,148.88</u>	TOTAL PAYROLL CHECKS

PAYROLL TAXES, ADP CHARGES, AND PERS EFT

6/13/2012	\$4,375.10	ADP TAXES
6/13/2012	\$1,979.78	PERS ELECTRONIC FUNDS TRANSFER
6/13/2012	\$86.69	ADP CHARGE
6/27/2012	\$4,313.70	ADP TAXES
6/27/2012	\$1,931.19	PERS ELECTRONIC FUNDS TRANSFER
6/27/2012	\$86.69	ADP CHARGE & ADJUSTMENT

PAYROLL 6/13/2012	PAYROLL 6/27/2012
\$10,505.40	\$10,643.48
\$6,441.57	\$6,331.58
<u>\$16,946.97</u>	<u>\$16,975.06</u>

<u>\$12,773.15</u>	TOTAL TRANSFERS
<u>\$33,922.03</u>	GRAND TOTAL PAYROLL

*Note: Payroll is processed by ADP (Automatic Data Processing)

The End



EAST
ORANGE
COUNTY
WATER
DISTRICT

Treasurer's Report

July 13, 2012

Board of Directors
East Orange County Water District

DIRECTORS

Richard E. Barrett
Richard B. Bell
Douglas Chapman
John Dulebohn
William Vanderwerff

Lisa Ohlund
General Manager

The accompanying information contained in Schedule 1, Distribution of Investment Activity for the month of June 2012, and Schedule 2, Investment Portfolio, as of June 30, 2012 (which are presented only for supplementary analysis purposes) have been prepared by management who is responsible for their integrity and objectivity. These schedules have not been compiled, reviewed or audited by outside accountants.

East Orange County Water District maintains a system of internal accounting control designed to provide reasonable assurance that assets are safeguarded and that transactions are properly executed, recorded and summarized to produce reliable records and reports.

To the best of management's knowledge and belief, the schedules and related information were prepared in conformity with generally accepted accounting principles, and are based on recorded transactions and management's best estimates and judgments.

Carl R. Schoonover
Treasurer

185 N Mc Pherson Road
Orange, CA 92869-3720

www.eocwd.com

Ph: (714) 538-5815
Fax: (714) 538-0334

EXHIBIT G

**EAST ORANGE COUNTY WATER DISTRICT
SCHEDULE 1 – INVESTMENT ACTIVITY
JUNE 30, 2012**

	SECURITY TYPE	BOOK VALUE
BEGINNING BALANCES JUNE 1, 2012		
LOCAL AGENCY INVESTMENT FUND	DEMAND LAIF	4,530,212
MORGAN STANLEY SMITH BARNEY-MM	DEMAND MONEY MARKET	1,246,602
DUE TO FROM OTHER FUNDS	DUE TO/FROM	0
US TREASURY OBLIGATIONS	US TREASURY	0
Total		5,776,814
ACTIVITY		
ADDITIONS		
DEPOSIT TO MORGAN STANLEY SMITH BARNEY	DEMAND MM	297,274
DEPOSIT TO LAIF-FROM CHECKING	DEMAND LAIF	0
DELETIONS		
TRANSFER FROM LAIF TO CHECKING	DEMAND LAIF	
TRANSFERS BETWEEN FUNDS	DUE TO/FROM	0
TRANSFERS TO CHECKING	DEMAND MM	(318,744)
ENDING BALANCES JUNE 30, 2012		
LOCAL AGENCY INVESTMENT FUND	DEMAND LAIF	4,530,212
MORGAN STANLEY SMITH BARNEY-MM	DEMAND MONEY MARKET	1,225,131
DUE TO FROM OTHER FUNDS	DUE TO/FROM	0
US TREASURY OBLIGATIONS	US TREASURY	0
TOTAL		5,755,343

**EAST ORANGE COUNTY WATER DISTRICT
SCHEDULE 2 - INVESTMENT PORTFOLIO
JUNE 30, 2012**

ITEM NO.	NAME	SECURITY TYPE AND NUMBER	PURCHASE DATE	MATURITY DATE	FACE VALUE	PURCHASE PRICE	INTEREST		MARKET VALUE	NET BOOK VALUE	% TO PORTFOLIO
							STATED	YIELD			
2	LAIF	DEMAND	N/A	N/A	4,530,212	4,530,212	0.358%	0.358%	4,530,212	4,530,212	78.71%
30	MS SB	MONEY MARKET	N/A	N/A	1,225,131	1,225,131	0.010%	0.010%	1,225,131	1,225,131	21.29%
							0.284%		\$5,755,343	\$5,755,343	100.00%

LAIF=LOCAL AGENCY INVESTMENT FUND
MS SB=MORGAN STANLEY SMITH BARNEY

CERTIFICATION

I CERTIFY THAT (1) ALL INVESTMENT ACTIONS EXECUTED SINCE THE LAST REPORT HAVE BEEN MADE IN FULL COMPLIANCE WITH THE DISTRICT'S INVESTMENT POLICY AND (2) THE DISTRICT WILL MEET ITS EXPENDITURE OBLIGATIONS FOR THE NEXT SIX MONTHS AS REQUIRED BY CALIFORNIA GOVERNMENT CODE SECTIONS 53646(b)(2) AND (3), RESPECTIVELY.


CARL R. SCHOONOVER, TREASURER

The End

WHOLESALE ZONE

EAST ORANGE COUNTY WATER DISTRICT
2011-2012 STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS
MONTH : MAY 2012

7/5/2012

REVENUE	MONTHLY ACTUAL REVENUE	YTD ACTUAL REVENUE	ANNUAL 2011-12 BUDGET	BUDGET \$ OVER (UNDER)	PERCENT OF BUDGET
DESCRIPTION					
OPERATING REVENUE:					
WATER SALES	566,672	4,683,266	2,527,337	2,155,929	185.30%
MWDOC CONNECTION FEES	46,649	359,362	414,734	(55,372)	86.65%
REIMBURSED EXP-IRWD	293	18,236	11,000	7,236	165.78%
OTHER CHARGES	15	102	1	101	10235.00%
				-	
TOTAL OPERATING REVENUE:	613,629	5,060,966	2,953,072	2,107,894	171.38%
NON-OPERATING REVENUES (EXPENSES):				-	
PROPERTY TAXES	12,091	574,083	590,025	(15,942)	97.30%
RENTAL INCOME - CELLULAR ANTENNAS	9,546	66,076	90,000	(23,924)	73.42%
INTEREST & INVESTMENT EARNINGS	7	1,889	12,000	(10,111)	15.74%
INTEREST INCOME - NOTE RECEIVABLE - AMP	-	46,218	59,163	(12,945)	78.12%
MISCELLENOUS, INCOME	669	4,974	500	4,474	994.74%
TOTAL NON-OPERATING REVENUES, NET	22,312	693,239	751,688	(58,449)	92.22%
NET OPERATING INCOME	635,941	5,754,205	3,704,760	2,049,445	155.32%

EXPENSES	MONTHLY ACTUAL EXPENSES	YTD ACTUAL EXPENSES	ANNUAL 2011-12 BUDGET	BUDGET \$ (OVER) UNDER	PERCENT OF BUDGET
DESCRIPTION					
OPERATING EXPENSE:					
SOURCE OF SUPPLY	587,831	4,707,287	2,527,337	(2,179,950)	186.25%
PIPELINE CAPACITY LEASE	37,542	380,028	414,734	34,706	91.63%
ENERGY	313	1,801	1,800	(1)	100.07%
OPERATIONS & MAINTENANCE	43,420	338,752	357,629	18,877	94.72%
GENERAL & ADMINISTRATIVE	12,523	106,647	197,760	91,113	53.93%
TRANSFER TO CAPITAL PROJECTS EXPENSE	16,667	183,333	200,000	16,667	91.67%
DEPRECIATION & AMORTIZATION	-	-	-	-	0.00%
TOTAL OPERATING EXPENSE	698,296	5,717,849	3,699,260	(2,018,589)	154.57%
NET INCOME FROM OPERATIONS	(62,356)	36,356	5,500	30,856	
PRIOR YEARS EXPENSES	-	-	5,000	(5,000)	
NET INCOME (LOSS)	(62,356)	36,356	10,500	25,856	

REVENUE

DESCRIPTION	MONTHLY ACTUAL REVENUE	YTD ACTUAL REVENUE	ANNUAL 2011-12 BUDGET	BUDGET \$ OVER (UNDER)	PERCENT OF BUDGET
WATER SALES	566,671.66	4,683,265.97	2,527,337.00	2,155,928.97	185.30%
RETAIL SERVICE CONNECTIONS	10,825.00	119,075.00	129,825.00	(10,750.00)	91.72%
READINESS TO SERVE	15,443.74	142,620.93	162,630.00	(20,009.07)	87.70%
MET-MWDOC CAPACITY CHARGE	20,380.00	97,666.34	122,279.00	(24,612.66)	79.87%
REIMBURSED EXP- IRWD	293.36	18,235.50	11,000.00	7,235.50	165.78%
LATE CHARGE	15.00	102.35	-	102.35	0.00%
REFUNDS	-	-	1.00	(1.00)	0.00%
TOTAL OPERATING REVENUE	613,628.76	5,060,966.09	2,953,072.00	2,107,894.09	171.38%
INTEREST-MM	2.85	32.43	50.00	(17.57)	64.86%
INTEREST-MORGAN STANLEY-OP	4.25	36.62	75.00	(38.38)	48.83%
INTEREST-MORGAN STANLEY-CONT	0.03	(1.01)	25.00	(26.01)	-4.04%
INTEREST-LAIF-OP	-	69.83	10,150.00	(10,080.17)	0.69%
INTEREST-LAIF-CONT	-	145.51	125.00	20.51	116.41%
INTEREST-CTY OF ORANGE	-	37.82	-	37.82	0.00%
INTEREST-ACWA	-	1,568.08	1,575.00	(6.92)	99.56%
TAXES SECURED	3,933.97	532,272.88	548,000.00	(15,727.12)	97.13%
TAXES UNSECURED	-	18,769.97	23,000.00	(4,230.03)	81.61%
TAXES SUPPLEMENTAL ROLL	-	2,615.64	10,000.00	(7,384.36)	26.16%
TAXES PRIOR YEARS	1,185.17	10,739.12	15,000.00	(4,260.88)	71.59%
TAXES HOMEOWNER'S SUBVENTION	1,677.59	4,074.13	4,000.00	74.13	101.85%
TAXES PUBLIC UTILITY	5,293.89	10,564.00	10,000.00	564.00	105.64%
TAXES MISC	-	828.04	25.00	803.04	3312.16%
TAXES ACCRUED	-	(5,781.07)	(20,000.00)	14,218.93	0.00%
STATE TAXES CONFISCATED	-	-	-	-	0.00%
PROCEEDS IN-LIEU TAXES	-	-	-	-	0.00%
RENT INCOME- CINGULAR (AT&T)	4,784.48	26,314.64	48,000.00	(21,685.36)	54.82%
RENT INCOME-MOUNTAIN UNION	4,761.04	39,761.04	42,000.00	(2,238.96)	94.67%
AMP SALE INSTALLMENTS	-	46,217.89	59,163.00	(12,945.11)	78.12%
MISCELLANEOUS INCOME	668.80	4,973.68	500.00	4,473.68	994.74%
TOTAL NON OPERATING INCOME	22,312.07	693,239.24	751,688.00	(58,448.76)	92.22%
TOTAL OPERATING REVENUE	635,940.83	5,754,205.33	3,704,760.00	2,049,445.33	155.32%
NET OPERATING INCOME	635,940.83	5,754,205.33	3,704,760.00	2,049,445.33	155.32%

EXPENSES

DESCRIPTION	MONTHLY ACTUAL EXPENSES	YTD ACTUAL EXPENSES	ANNUAL 2011-12 BUDGET	BUDGET \$ (OVER) UNDER	PERCENT OF BUDGET
EOCF #2 NONINTERR OC 43	160,288.60	1,264,512.02	859,295.00	(405,217.02)	147.16%
EOCF #2 NONINTERR OC 48	120,855.05	1,309,938.25	480,194.00	(829,744.25)	272.79%
WATER PURCHASED OC 70	306,687.66	2,132,836.80	1,187,848.00	(944,988.80)	179.55%
WATER PURCHASED	-	-	-	-	0.00%
WATER PURCHASED IN-LIEU	-	-	-	-	0.00%
WATER PURCHASED-IN LIEU CREDIT	-	-	-	-	0.00%

EAST ORANGE COUNTY WATER DISTRICT

FOR WHOLESALE

FOR PERIOD ENDED May 31, 2012

DESCRIPTION	MONTHLY ACTUAL EXPENSES	YTD ACTUAL EXPENSES	ANNUAL 2011-12 BUDGET	BUDGET \$ (OVER) UNDER	PERCENT OF BUDGET
AMP_FAP LEASE EXPENSE	1,083.33	11,916.67	-	(11,916.67)	0.00%
MET-MWDOC READINESS TO SERVE	15,443.74	135,927.07	162,630.00	26,702.93	83.58%
MET-MWDOC CAPACITY FEES	10,189.88	113,109.60	122,279.00	9,169.40	92.50%
MWDOC RETAIL SERVICE CONNECT	10,825.00	119,075.00	129,825.00	10,750.00	91.72%
UTILITY- SCADA RTU	313.08	1,801.24	1,800.00	(1.24)	100.07%
SMALL TOOLS	3,409.92	5,684.22	2,400.00	(3,284.22)	236.84%
GASOLINE, OIL & DIESEL FUEL	626.99	3,560.04	6,800.00	3,239.96	52.35%
PERMIT	-	-	-	-	0.00%
PROF SERV WATER QUAL. CONTROL	2,668.43	24,207.82	28,674.00	4,466.18	84.42%
SCADA REPLACEMENTS/UPGRADES	-	192.32	10,000.00	9,807.68	1.92%
OPERATIONS REPORTING SOFTWARE	110.25	1,350.77	1,380.00	29.23	97.88%
PRODUCTION METER PURCHASES	-	4,406.48	15,000.00	10,593.52	29.38%
SERVICE PRESSURE VALVES	-	1,044.69	3,000.00	1,955.31	34.82%
ENGINEERING	1,991.35	4,710.35	25,000.00	20,289.65	18.84%
R/M- MAINS	468.77	2,093.84	6,000.00	3,906.16	34.90%
DAMAGE REPAIR- CAL EMA	-	-	-	-	0.00%
R/M- SERVICE LATERALS	468.77	468.77	1,000.00	531.23	46.88%
R/M- RESERVOIRS	443.10	11,368.07	10,000.00	(1,368.07)	113.68%
R/M- VAULTS	-	680.66	10,000.00	9,319.34	6.81%
R/M- CATHODIC PROTECTION	273.74	1,692.10	12,000.00	10,307.90	14.10%
MAINTAIN & OPERATE EOCF#2	4,939.26	54,331.86	23,000.00	(31,331.86)	236.23%
METER TESTING	-	3,068.25	3,000.00	(68.25)	102.28%
MAINTAIN & OPERATER SAC LINE	155.33	1,708.67	2,000.00	291.33	85.43%
EQUIPMENT RENTAL	-	-	200.00	200.00	0.00%
MAINTENANCE- BACKHOE	-	660.89	1,200.00	539.11	55.07%
MAINTENANCE- VEHICLES	92.58	990.78	2,500.00	1,509.22	39.63%
MAINTENANCE- BUILDINGS/GROUNDS	34.92	2,009.06	4,000.00	1,990.94	50.23%
WAGES	21,091.58	149,985.06	120,000.00	(29,985.06)	124.99%
PAYROLL TAXES- FICA & MEDICARE	1,223.74	10,136.21	11,500.00	1,363.79	88.14%
RETIREMENT- PERS	2,066.16	23,559.30	24,000.00	440.70	98.16%
PAYROLL TAXES- SUI & ETT	48.68	563.96	325.00	(238.96)	173.53%
HEALTH & ACCIDENT INSURANCE	2,284.24	22,428.14	26,000.00	3,571.86	86.26%
DENTAL INSURANCE	188.61	1,915.03	1,700.00	(215.03)	112.65%
VISION INSURANCE	36.63	362.97	550.00	187.03	65.99%
LIFE INSURANCE	25.26	253.34	400.00	146.66	63.34%
WORKMEN'S COMP INSURANCE	696.11	3,973.00	5,000.00	1,027.00	79.46%
UNIFORMS- MAINTENANCE	75.76	1,345.62	1,000.00	(345.62)	134.56%
DISTRICT WEBSITE	-	10.00	750.00	740.00	1.33%
MCPHERSON FAX	16.99	178.97	200.00	21.03	89.49%
MCPHERSON INTERNET	42.39	406.32	450.00	43.68	90.29%
MCPHERSON OFFICE PHONES	268.07	1,352.30	1,200.00	(152.30)	112.69%
ANSWERING SERVICE	15.63	187.56	225.00	37.44	83.36%
PHONE CIRCUITS TO CTRL EQUIP	351.31	3,891.10	4,000.00	108.90	97.28%
CELLPHONES	197.07	1,003.81	1,600.00	596.19	33
UNDERGROUND SERVICE ALERT	45.00	270.00	400.00	130.00	67.50%
SEMINARS/TRAINING	-	75.00	2,400.00	2,325.00	3.13%
CONSERVATION EDUCATION	-	565.00	25,000.00	24,435.00	2.26%
TRANSPORTATION & TRAVEL	-	1,498.42	-	(1,498.42)	0.00%
MILEAGE	-	232.86	125.00	(107.86)	186.29%

EAST ORANGE COUNTY WATER DISTRICT

FOR WHOLESALE

FOR PERIOD ENDED May 31, 2012

DESCRIPTION	MONTHLY ACTUAL EXPENSES	YTD ACTUAL EXPENSES	ANNUAL 2011-12 BUDGET	BUDGET \$ (OVER) UNDER	PERCENT OF BUDGET
DUES & MEMBERSHIP ACWA	-	2,747.50	2,500.00	(247.50)	109.90%
DUES & MEMBERSHIPS- OCWA	-	25.00	75.00	50.00	33.33%
DUES & MEMBERSHIPS- AWWA	-	206.50	210.00	3.50	98.33%
DUES & MEMBERSHIPS- FCA	-	10.00	-	(10.00)	0.00%
DUES/MEMBER- ISDOC/URBAN WTR	-	907.24	1,025.00	117.76	88.51%
MISCELLANEOUS EXP	-	106.35	500.00	393.65	21.27%
RICHARD BARRETT	150.00	1,462.50	2,000.00	537.50	73.13%
WILLIAM VANDERWERFF	525.00	2,962.50	3,000.00	37.50	98.75%
DOUGLAS CHAPMAN	212.50	1,650.00	2,500.00	850.00	66.00%
JOHN DULEBOHN	150.00	1,537.50	2,500.00	962.50	61.50%
RICHARD BELL	337.50	2,075.00	2,500.00	425.00	83.00%
BOARD MEETING EXPENSE	56.03	551.48	1,000.00	448.52	55.15%
POSTAGE	69.39	634.82	500.00	(134.82)	126.96%
OFFICE SUPPLY/FURN/SMALL EQUIP	686.03	3,047.08	7,000.00	3,952.92	43.53%
PUBLICATIONS & LEGAL NOTICES	-	-	800.00	800.00	0.00%
MAINTENANCE- COPIER CONTRACT	22.93	164.61	250.00	85.39	65.84%
BANK CHARGES	-	960.57	2,000.00	1,039.43	48.03%
OUTSIDE SERVICES- LABOR	461.01	2,917.48	2,220.00	(697.48)	131.42%
AUDITING	-	8,147.99	7,000.00	(1,147.99)	116.40%
TAX COLLECTION FEES	30.39	5,837.01	2,000.00	(3,837.01)	291.85%
TREASURER	1,072.50	5,164.61	33,000.00	27,835.39	15.65%
ACCOUNTING- SERRANO	3,389.82	17,965.77	-	(17,965.77)	0.00%
LEGAL	2,974.28	11,880.01	15,000.00	3,119.99	79.20%
COMPUTER CONSULTING	-	1,121.00	1,500.00	379.00	74.73%
LAFCO	-	11,912.14	12,600.00	687.86	94.54%
INSURANCE-AUTO & GEN LIABILITY	771.72	8,189.95	13,000.00	4,810.05	63.00%
INSURANCE-PROPERTY	193.05	1,987.61	2,400.00	412.39	82.82%
INSURANCE-EMP. FIDELITY BOND	18.96	130.85	180.00	49.15	72.69%
OFFICE EQUIPMENT R&M	-	-	250.00	250.00	0.00%
UTILITIES-DUMPSTER	148.97	375.80	1,200.00	824.20	31.32%
UTILITIES- THE GAS CO.- OFFICE	-	-	200.00	200.00	0.00%
UTILITIES- OFFICE- ELECT & WTR	316.61	2,296.87	2,500.00	203.13	91.87%
SECURITY	-	-	-	-	0.00%
ELECTION EXPENSE	-	-	40,000.00	40,000.00	0.00%
DEPRECIATION EXP.	-	-	-	-	0.00%
TRANS. TO WRCI-CAPITAL PROJECT	-	-	-	-	0.00%
TRANS TO CAPITAL PROJECTS	16,666.66	183,333.26	200,000.00	16,666.74	91.67%
MARKET VALUE ADJUST-INVESTMENT	-	-	-	-	0.00%
MARKET VALUE ADJUST-INVESTMENT	-	-	-	-	0.00%
MARKET VALUE ADJUST-INVESTMENT	-	-	-	-	0.00%
TOTAL OPERATING EXPENSE	698,296.33	5,717,849.26	3,699,260.00	(2,018,589.26)	154.57%
NET INCOME FROM OPERATIONS	(62,355.50)	36,356.07	5,500.00	30,856.07	661.02%
PRIOR YEARS EXPENSE	-	-	5,000.00	(5,000.00)	0.00%
NET INCOME (LOSS)	(62,355.50)	36,356.07	10,500.00	25,856.07	

WHOLESALE ZONE CAPITAL PROJECTS

EAST ORANGE COUNTY WATER DISTRICT
2011-2012 STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS
MONTH : MAY 2012

7/5/2012

REVENUE	MONTHLY	YTD	ANNUAL	BUDGET \$	PERCENT
DESCRIPTION	ACTUAL	ACTUAL	2011-12	OVER	OF
	REVENUE	REVENUE	BUDGET	(UNDER)	BUDGET
FUNDS PROVIDED BY RESERVE	-	-	66,172	(66,172)	0.00%
CAPITAL PROJECTS REVENUE					
CONNECTION FEES	(7,590)	19,392	25,000	(5,608)	77.57%
INTEREST EARNINGS	6	12,396	50,000	(37,604)	24.79%
INTEREST RECEIVABLE - AMP NOTE	-	-	18,000	(18,000)	0.00%
TRANSFER FROM OPERATING EXPENSES	16,667	183,333	200,000	(16,667)	91.67%
REIMBURSEMENT FOR STORM DAMAGE REPAIRS	-	-	30,000	(30,000)	0.00%
REIMBURSEMENT FOR SECURITY UPGRADES	-	-	60,000	(60,000)	0.00%
TOTAL CAPITAL PROJECT REVENUE	9,082	215,122	449,172	(234,050)	47.89%

EXPENSES	MONTHLY	YTD	ANNUAL	BUDGET \$	PERCENT
DESCRIPTION	ACTUAL	ACTUAL	2011-12	(OVER)	OF
	EXPENSES	EXPENSES	BUDGET	UNDER	BUDGET
CAPITAL PROJECT EXPENSES					
6 MG STORM DAMAGE REPAIR	-	3,953	60,100	56,147	6.58%
METAL FLASHING @ 6 MG RESERV.	-	-	10,100	10,100	0.00%
6 MG ISOLATION VALVE CHANGEOUT	-	9,022	12,100	3,078	74.57%
6 MG SAMPLE STATION REPLACE	-	36,215	27,672	(8,543)	130.87%
6 MG SECURITY SYSTEM	284	46,514	60,100	13,586	77.39%
6 MG SECURITY GATE @ JAMBOREE	-	-	8,600	8,600	0.00%
BACKUP GENERATOR OC70 PUMP	-	-	100,100	100,100	0.00%
BACKUP GENERATOR ELECTRIC MOD	-	-	15,100	15,100	0.00%
WZ METER REPLACEMENT	-	-	50,100	50,100	0.00%
PIPELINE INSPECTION	-	-	30,100	30,100	0.00%
BETTERMENT & REPLACEMENT PLAN	1,181	4,383	75,100	70,717	5.84%
UWMP UPDATE	-	-	-	-	0.00%
TOTAL CAPITAL PROJECT EXPENSES	1,465	100,087	449,172	349,085	22.28%
NET CAPITAL PROJECTS INCOME (LOSS)	7,617	115,034	-	115,034	

CAPITAL PROJECT

EAST ORANGE COUNTY WATER DISTRICT

FOR WHOLESALE
FOR PERIOD ENDED May 31, 2012

DESCRIPTION	MONTHLY ACTUAL REVENUE	YTD ACTUAL REVENUE	ANNUAL 2011-12 BUDGET	BUDGET \$ OVER (UNDER)	PERCENT OF BUDGET
FUNDS PROVIDED BY RESERVE	-	-	66,172.00	(66,172.00)	0.00%
CONNECTION FEES	(7,590.00)	19,392.25	25,000.00	(5,607.75)	77.57%
INTEREST-MORGAN STANLEY-CAP	5.63	41.89	75.00	(33.11)	55.85%
INTEREST-LAIF-CAP	(0.02)	12,354.32	49,925.00	(37,570.68)	24.75%
INTEREST INCOME-AMP SALE	-	-	18,000.00	(18,000.00)	0.00%
TRANSFER FROM WS OPERATIONS	16,666.66	183,333.26	200,000.00	(16,666.74)	91.67%
REIMBURSEMENT FOR STORM DAMAGE REPAIRS	-	-	30,000.00	(30,000.00)	0.00%
REIMBURSEMENT FOR SECURITY UPGRADES	-	-	60,000.00	(60,000.00)	0.00%
CAPITAL PROJECT REVENUE	9,082.27	215,121.72	449,172.00	(234,050.28)	47.89%

EXPENSES

DESCRIPTION	MONTHLY ACTUAL EXPENSES	YTD ACTUAL EXPENSES	ANNUAL 2011-12 BUDGET	BUDGET \$ (OVER) UNDER	PERCENT OF BUDGET
6 MG STORM DAMAGE REPAIR	-	3,335.00	60,000.00	56,665.00	5.56%
6 MG STORM DAMAGE REPAIR LABOR	-	618.08	100.00	(518.08)	618.08%
METAL FLASHING @ 6 MG RESERV.	-	-	10,000.00	10,000.00	0.00%
METAL FLASHING @ 6 MG RESERV. LABOR	-	-	100.00	100.00	0.00%
6 MG ISOLATION VALVE CHANGEOUT	-	7,610.39	12,000.00	4,389.61	63.42%
6 MG ISOLATION VALVE CHANGEOUT LABOR	-	1,412.07	100.00	(1,312.07)	1412.07%
6 MG SAMPLE STATION REPLACE	-	17,518.24	27,572.00	10,053.76	63.54%
6 MG SAMPLE STATION REPLACE LABOR	-	18,696.59	100.00	(18,596.59)	18696.59%
6 MG SECURITY SYSTEM	-	44,669.92	60,000.00	15,330.08	74.45%
6 MG SECURITY SYSTEM LABOR	283.79	1,843.64	100.00	(1,743.64)	1843.64%
6 MG SECURITY GATE @ JAMBOREE	-	-	8,500.00	8,500.00	0.00%
6 MG SECURITY GATE @ JAMBOREE LABOR	-	-	100.00	100.00	0.00%
BACKUP GENERATOR OC70 PUMP	-	-	100,000.00	100,000.00	0.00%
BACKUP GENERATOR OC70 PUMP LABOR	-	-	100.00	100.00	0.00%
BACKUP GENERATOR ELECTRIC MOD	-	-	15,000.00	15,000.00	0.00%
BACKUP GENERATOR ELECTRIC MOD. LABOR	-	-	100.00	100.00	0.00%
WZ METER REPLACEMENT	-	-	50,000.00	50,000.00	0.00%
WZ METER REPLACEMENT LABOR	-	-	100.00	100.00	0.00%
PIPELINE INSPECTION	-	-	30,000.00	30,000.00	0.00%
PIPELINE INSPECTION LABOR	-	-	100.00	100.00	0.00%
BETTERMENT & REPLACEMENT PLAN	1,181.38	4,153.88	75,000.00	70,846.12	5.54%
BETTERMENT & REPLACEMENT PLAN LABOR	-	229.55	100.00	(129.55)	229.55%
UWMP UPDATE	-	-	-	-	0.00%
UWMP UPDATE LABOR	-	-	-	-	0.00%
TOTAL CAPITAL PROJECT EXPENSES	1,465.17	100,087.36	449,172.00	349,084.64	22.28%
NET CAPITAL PROJECTS INCOME (LOSS)	7,617.10	115,034.36	-	115,034.36	

Wholesale Zone

Account Number	Account Name	Income(I) Expense (E)	Amount	Percent Received/ Spent	Comments
<u>May 2012</u>					
<u>New</u>					
5313-0001-1	Small Tools	E	5,684.22	236.84%	Includes leak detection & pipe location equipment purchased in May.
<u>Ongoing</u>					
4930-0056-1	Taxes Miscellaneous Taxes	I	828.04	3312.16%	Delinquent Supplemental Penalties Paid (\$253.70) and Delinquent Supplemental Collection Paid (\$574.34).
4990-0001-1	Miscellaneous Income	I	4,973.68	994.74%	This is the Rent paid for the Trailer at the 6 MG and the Meter Charge/Standby Charge on the Wholesale Zone billing. April's had income of \$2,480.40 for Scrap Metal along with the rent and Wholesale billing income. May included the correction of Wholesale billing Standby charges from July, August & September of 2011. They were coded to Water Sales instead of Misc. Income.
5130-0043-1	EOCF#2 NONINTERR OC-43	E	1,264,512.02	147.16%	Demand higher then projected
5130-0048-1	EOCF#2 NONINTERR OC-48	E	120,855.05	272.79%	Demand higher then projected
5130-0070-1	WATER PURCHASED OC-70	E	306,687.66	179.55%	Demand higher then projected
5350-0051-1	R/M- Reservoirs	E	11,368.07	113.68%	Includes cleaning & inspecting 6 MG reservoir, and July 2011 WQ issue.
5357-0001-1	Maintain & Operate EOCF #2	E	54,331.86	236.23%	The amount budgeted was based on the 2009/10 Fiscal year didn't include increased MWD costs for capital projects.
5358-0001-1	Meter Testing	E	3,068.25	102.28%	Register for 10 inch intertie meter needed to be replaced
5467-0001-1	Wages	E	149,985.06	124.99%	The current Labor Split between WZ & RZ is 45/55. We originally predicted 34/66 Split.

Wholesale Zone

Account Number	Account Name	Income(I) Expense (E)	Amount	Percent Received/ Spent	Comments
5480-0070-1	Payroll Taxes- SUI & ETT	E	563.96	173.53%	Non-Salary Employees received a raise on July 1, 2011 and 2 part time employees were added to staff.
5486-0001-1	Uniforms- Maintenance	E	1,345.62	134.56%	Replacement of field employee's boots
5616-0001-1	Mileage	E	232.86	186.29%	Overage due to increased IRS rate.
5618-0029-1	Dues & Membership- ACWA	E	2,747.50	109.90%	The split between Wholesale & Retail was corrected to be a 50/50 split. The Budget was set up with a 42/61 split.
5632-0001-1	Postage	E	634.82	126.96%	Postage higher than expected due to rate increases.
5639-0001-1	Outside Services- Labor	E	2,917.48	131.42%	2012 Security Invoice was Overpaid. Refund being issued.
5641-0001-1	Tax Collection Fees	E	5,837.01	291.85%	

RETAIL ZONE

EAST ORANGE COUNTY WATER DISTRICT
2011-2012 STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS
MONTH : MAY 2012

7/5/2012

DESCRIPTION	MONTHLY ACTUAL REVENUE	YTD ACTUAL REVENUE	ANNUAL 2011-12 BUDGET	BUDGET \$ OVER (UNDER)	PERCENT OF BUDGET
OPERATING REVENUE:					
WATER SALES	-	730,597	891,000	(160,403)	82.00%
METER CHARGE	-	240,852	312,000	(71,148)	77.20%
OTHER CHARGES	-	11,086	9,000	2,086	123.18%
TOTAL OPERATING REVENUE:	-	982,536	1,212,000	(229,464)	81.07%
NON-OPERATING REVENUES (EXPENSES):					
PROPERTY TAXES	6,626	312,940	338,600	(25,660)	92.42%
INTEREST & INVESTMENT EARNINGS	0	88	500	(412)	17.53%
MISCELLANEOUS, INCOME	-	3,675	500	3,175	735.08%
TOTAL NON-OPERATING REVENUES, NET	6,626	316,703	339,600	(22,897)	93.26%
NET OPERATING INCOME	6,626	1,299,239	1,551,600	(252,361)	83.74%

DESCRIPTION	MONTHLY ACTUAL EXPENSES	YTD ACTUAL EXPENSES	ANNUAL 2011-12 BUDGET	BUDGET \$ (OVER) UNDER	PERCENT OF BUDGET
OPERATING EXPENSE:					
SOURCE OF SUPPLY	45,026	394,136	389,950	(4,186)	101.07%
PIPELINE CAPACITY LEASE	3,601	30,889	44,730	13,841	69.06%
ENERGY	4,985	39,641	98,250	58,609	40.35%
OPERATIONS & MAINTENANCE	50,938	400,213	565,122	164,909	70.82%
GENERAL & ADMINISTRATIVE	14,236	119,070	142,028	22,958	83.84%
TRANSFER TO CAPITAL EXPENSE	16,667	183,333	200,000	16,667	91.67%
INTEREST EXPENSE - NOTE PAYABLE - DWR	-	66,622	-	(66,622)	0.00%
RETAIL OPERATIONS CONTINGENCY FUND	-	-	50,000	50,000	0.00%
DISPOSAL OF ASSET GAIN (LOSS)	(2,000)	(2,000)	(2,000)	-	100.00%
DEPRECIATION & AMORTIZATION	-	-	-	-	0.00%
TOTAL OPERATING EXPENSE	133,453	1,231,903	1,488,080	256,177	82.78%
NET INCOME FROM OPERATIONS	(126,827)	67,336	63,520	3,816	
PRIOR YEARS EXPENSES	-	-	-	-	
NET INCOME (LOSS)	(126,827)	67,336	63,520	3,816	

EAST ORANGE COUNTY WATER DISTRICT

FOR RETAIL

FOR PERIOD ENDED May 31, 2012

DESCRIPTION	MONTHLY ACTUAL REVENUE	YTD ACTUAL REVENUE	ANNUAL 2011-12 BUDGET	BUDGET \$ OVER (UNDER)	PERCENT OF BUDGET
WATER SALES	-	730,597.48	891,000.00	(160,402.52)	82.00%
METER CHARGE	-	240,852.05	312,000.00	(71,147.95)	77.20%
LATE CHARGE	-	9,825.00	9,000.00	825.00	109.17%
CONNECTION FEES	-	-	-	-	0.00%
RETURNED CHECK CHARGE	-	382.80	500.00	(117.20)	76.56%
TURN OFF CHARGE	-	620.00	1,000.00	(380.00)	62.00%
OTHER CHARGES	-	-	500.00	(500.00)	0.00%
UNCOLLECTIBLE ACCOUNTS	-	-	(5,000.00)	5,000.00	0.00%
TURN ON NEW SERVICE	-	-	1,000.00	(1,000.00)	0.00%
REFUNDS	-	-	2,000.00	(2,000.00)	0.00%
SERVICE UPGRADE FEE	-	258.57	-	258.57	0.00%
TOTAL OPERATING REVENUE	-	982,535.90	1,212,000.00	(229,464.10)	81.07%
INTEREST-MORGAN STANLEY-OP	0.45	4.09	50.00	(45.91)	8.18%
INTEREST-LAIF-OP	-	63.18	450.00	(386.82)	14.04%
INTEREST-CTY OF ORANGE	-	20.37	-	20.37	0.00%
TAXES SECURED	2,233.26	302,190.24	313,500.00	(11,309.76)	96.39%
TAXES UNSECURED	-	10,634.05	15,000.00	(4,365.95)	70.89%
TAXES SUPPLEMENTAL ROLL	-	1,414.84	5,000.00	(3,585.16)	28.30%
TAXES PRIOR YEARS	680.26	6,434.72	4,000.00	2,434.72	160.87%
TAXES HOMEOWNER'S SUBVENTION	952.34	2,312.82	1,000.00	1,312.82	231.28%
TAXES PUBLIC UTILITY	2,759.80	5,507.18	5,000.00	507.18	110.14%
TAXES MISC	-	-	100.00	(100.00)	0.00%
TAXES ACCRUED	-	(15,553.83)	(5,000.00)	(10,553.83)	0.00%
STATE TAXES CONFISCATED	-	-	-	-	0.00%
PROCEEDS IN-LIEU TAXES	-	-	-	-	0.00%
MISCELLANEOUS INCOME	-	3,675.42	500.00	3,175.42	735.08%
CAPITAL PROJECT @ \$0.11/CCF	-	-	-	-	0.00%
TOTAL NON OPERATING INCOME	6,626.11	316,703.08	339,600.00	(22,896.92)	93.26%
TOTAL OPERATING REVENUE	6,626.11	1,299,238.98	1,551,600.00	(252,361.02)	83.74%
NET OPERATING INCOME	6,626.11	1,299,238.98	1,551,600.00	(252,361.02)	83.74%

EXPENSES

DESCRIPTION	MONTHLY ACTUAL EXPENSES	YTD ACTUAL EXPENSES	ANNUAL 2011-12 BUDGET	BUDGET \$ (OVER) UNDER	PERCENT OF BUDGET
WATER PURCHASED	44,665.32	419,044.47	361,200.00	(57,844.47)	116.01%
WATER PURCHASED IN-LIEU	21,195.00	120,042.20	106,000.00	(14,042.20)	113.25%
WATER PURCHASED IN LIEU CREDIT	(20,834.33)	(182,606.05)	(170,000.00)	12,606.05	0.00%
OCWD- REPLENISH ASSESSMENT	-	37,655.54	92,750.00	55,094.46	40.60%
MET-MWDOC READINESS TO SERVE	2,104.94	17,118.61	25,000.00	7,881.39	68.47%
MET-MWDOC CAPICITY FEES	866.15	7,391.12	12,030.00	4,638.88	61.44%

EAST ORANGE COUNTY WATER DISTRICT

FOR RETAIL

FOR PERIOD ENDED May 31, 2012

DESCRIPTION	MONTHLY ACTUAL EXPENSES	YTD ACTUAL EXPENSES	ANNUAL 2011-12 BUDGET	BUDGET \$ (OVER) UNDER	BUDGET \$ PERCENT SPENT
MWDOC RETAIL SERVICE CONNECT	629.69	6,378.98	7,700.00	1,321.02	82.84%
UTILITY STOLLER RESERVOIR	1,096.45	17,996.30	44,000.00	26,003.70	40.90%
UTILITY VISTA PANORAMA BOOSTER	469.18	3,690.64	7,000.00	3,309.36	52.72%
UTILITIES- WELLS- EAST/WEST	3,419.72	17,953.95	47,250.00	29,296.05	38.00%
SMALL TOOLS	3,409.89	5,631.14	2,500.00	(3,131.14)	225.25%
GASOLINE, OIL & DIESEL FUEL	1,217.09	6,791.44	6,800.00	8.56	99.87%
PERMIT	-	1,943.00	-	(1,943.00)	0.00%
NPDS PERMIT	-	-	1,625.00	1,625.00	0.00%
PROF SERV WATER QUAL. CONTROL	(25.16)	14,478.85	20,500.00	6,021.15	70.63%
CHLORINE GENERATOR/SALT PURCH	-	918.23	2,565.00	1,646.77	35.80%
WEST WELL MAINTENANCE	117.48	2,471.15	3,075.00	603.85	80.36%
EAST WELL MAINTENANCE	431.00	2,060.45	3,075.00	1,014.55	67.01%
STOLLER RESERVOIR EXP	-	-	6,150.00	6,150.00	0.00%
VISTA PANORAMA BOOSTER	-	548.05	4,100.00	3,551.95	13.37%
VISTA PANORAMA RESERVOIR	-	2,908.80	5,125.00	2,216.20	56.76%
CHLORINE GENERATOR	-	328.77	3,075.00	2,746.23	10.69%
SCADA REPLACEMENTS/UPGRADES	-	152.14	2,050.00	1,897.86	7.42%
OPERATIONS REPORTING SOFTWARE	64.75	1,265.23	3,300.00	2,034.77	38.34%
HYDRANT REPAIR & REPLACEMENTS	3,047.17	10,857.99	15,750.00	4,892.01	68.94%
PRODUCTION METER PURCHASES	-	871.42	10,500.00	9,628.58	8.30%
SERVICE PRESSURE VALVES	-	-	1,050.00	1,050.00	0.00%
ENGINEERING	7,330.32	25,053.95	40,000.00	14,946.05	62.63%
R/M- MAINS	500.28	15,139.41	26,250.00	11,110.59	57.67%
DAMAGE REPAIR- CAL EMA	-	-	-	-	0.00%
R/M- SERVICE LATERALS	468.77	7,550.11	21,000.00	13,449.89	35.95%
R/M- RESERVOIRS	170.30	1,510.30	4,200.00	2,689.70	35.96%
R/M- VAULTS	-	-	-	-	0.00%
R/M- CATHODIC PROTECTION	-	-	5,000.00	5,000.00	0.00%
METER TESTING	-	712.20	1,500.00	787.80	47.48%
EQUIPMENT RENTAL	-	32.26	205.00	172.74	15.74%
MAINTENANCE- BACKHOE	-	1,242.86	1,845.00	602.14	67.36%
MAINTENANCE- VEHICLES	179.71	1,450.79	2,565.00	1,114.21	56.56%
MAINTENANCE- BUILDINGS/GROUNDS	34.92	945.88	3,075.00	2,129.12	30.76%
WAGES	21,280.08	170,463.53	234,600.00	64,136.47	72.66%
PAYROLL TAXES- FICA & MEDICARE	2,276.46	17,919.86	20,400.00	2,480.14	87.84%
RETIREMENT- PERS	3,947.61	47,581.77	44,000.00	(3,581.77)	108.14%
PAYROLL TAXES- SUI & ETT	66.82	799.49	357.00	(442.49)	223.95%
HEALTH & ACCIDENT INSURANCE	4,521.11	42,111.91	49,500.00	7,388.09	85.07%
DENTAL INSURANCE	375.41	3,497.67	4,400.00	902.33	79.49%
VISION INSURANCE	72.66	688.13	1,130.00	441.87	60.90%
LIFE INSURANCE	49.58	433.55	765.00	331.45	56.67%
WORKMEN'S COMP INSURANCE	1,254.65	9,228.18	11,550.00	2,321.82	79.90%
UNIFORMS- MAINTENANCE	146.98	2,624.34	1,540.00	(1,084.34)	170.41%
DISTRICT WEBSITE	-	9.99	5,000.00	4,990.01	0.20%
MCPHERSON FAX	16.99	178.94	155.00	(23.94)	115.45%
MCPHERSON INTERNET	42.39	406.31	513.00	106.69	79.20%
MCPHERSON OFFICE PHONES	268.05	1,352.21	1,230.00	(122.21)	109.94%
ANSWERING SERVICE	15.62	187.44	256.00	68.56	73.22%

EAST ORANGE COUNTY WATER DISTRICT

FOR RETAIL
FOR PERIOD ENDED May 31, 2012

DESCRIPTION	MONTHLY ACTUAL EXPENSES	YTD ACTUAL EXPENSES	ANNUAL 2011-12 BUDGET	BUDGET \$ (OVER) UNDER	BUDGET \$ PERCENT SPENT
PHONE CIRCUITS TO CTRL EQUIP	206.32	2,272.07	2,563.00	290.93	88.65%
CELLPHONES	197.07	1,003.79	1,538.00	534.21	65.27%
UNDERGROUND SERVICE ALERT	45.00	270.00	360.00	90.00	75.00%
TRAINING/SCHOOLS	-	135.40	2,250.00	2,114.60	6.02%
CONSERVATION EDUCATION	-	367.00	3,500.00	3,133.00	10.49%
TRANSPORTATION & TRAVEL	-	1,498.37	-	(1,498.37)	0.00%
MILEAGE	-	292.91	360.00	67.09	81.36%
DUES & MEMBERSHIPS- ACWA	-	2,747.50	3,500.00	752.50	78.50%
DUES & MEMBERSHIPS- OCWA	-	25.00	75.00	50.00	33.33%
DUES & MEMBERSHIPS- AWWA	-	206.50	175.00	(31.50)	118.00%
DUES & MEMBERSHIPS- FCA	-	10.00	-	(10.00)	0.00%
DUES/MEMBER- ISDOC/URBAN WTR	-	907.24	700.00	(207.24)	129.61%
MISCELLANEOUS EXP	-	106.06	2,000.00	1,893.94	5.30%
RICHARD BARRETT	150.00	1,462.50	2,400.00	937.50	60.94%
WILLIAM VANDERWERFF	525.00	2,962.50	3,600.00	637.50	82.29%
DOUGLAS CHAPMAN	212.50	1,650.00	3,600.00	1,950.00	45.83%
JOHN DULEBOHN	150.00	1,537.50	3,600.00	2,062.50	42.71%
RICHARD BELL	337.50	2,075.00	3,600.00	1,525.00	57.64%
BOARD MEETING EXPENSE	56.03	527.55	1,000.00	472.45	52.76%
POSTAGE	152.19	3,762.70	6,000.00	2,237.30	62.71%
OFFICE SUPPLY/FURN/SMALL EQUIP	686.03	4,293.30	4,500.00	206.70	95.41%
PUBLICATIONS & LEGAL NOTICES	-	774.78	1,428.00	653.22	54.26%
MAINTENANCE- COPIER CONTRACT	22.92	185.73	515.00	329.27	36.06%
MAINTENANCE-VERSATERM CONTRACT	-	1,410.00	2,870.00	1,460.00	49.13%
BANK CHARGES	506.87	3,592.65	3,030.00	(562.65)	118.57%
OUTSIDE SERVICES	460.98	2,842.68	6,300.00	3,457.32	45.12%
AUDITING	-	6,459.01	6,500.00	40.99	99.37%
TAX COLLECTION FEES	16.65	3,345.90	2,050.00	(1,295.90)	163.21%
COMPUTER BILLING	-	4,345.03	4,000.00	(345.03)	108.63%
TREASURER	1,072.50	5,164.59	30,000.00	24,835.41	17.22%
ACCOUNTING- SERRANO	3,389.81	17,965.72	-	(17,965.72)	0.00%
LEGAL	4,556.77	30,910.49	18,000.00	(12,910.49)	171.72%
COMPUTER CONSULTING	-	209.00	1,000.00	791.00	20.90%
LAFCO	-	2,036.90	3,000.00	963.10	67.90%
INSURANCE-AUTO & GEN LIABILITY	536.28	5,617.99	4,000.00	(1,617.99)	140.45%
INSURANCE-PROPERTY	134.20	1,381.23	1,300.00	(81.23)	106.25%
INSURANCE-EMP. FIDELITY BOND	13.17	90.92	80.00	(10.92)	113.65%
OFFICE EQUIPMENT R&M	-	-	260.00	260.00	0.00%
UTILITIES-DUMPSTER	148.96	404.73	1,025.00	620.27	39.49%
UTILITIES- THE GAS CO.- OFFICE	-	-	345.00	345.00	0.00%
UTILITIES- OFFICE- ELECT & WTR	316.60	2,084.41	3,850.00	1,765.59	54.14%
SECURITY	-	-	-	-	0.00%
ELECTION EXPENSE	-	-	-	-	0.00%
INTEREST EXPENSE DWR	-	66,621.98	-	(66,621.98)	0.00%
DISPOSAL OF ASSET GAIN (LOSS)	(2,000.00)	(2,000.00)	(2,000.00)	-	0.00%
DEPRECIATION EXP.	-	-	-	-	0.00%
TRANS TO CAPITAL PROJECTS	16,666.66	183,333.34	200,000.00	16,666.66	91.67%
RZ- CONTINGENCY FUND	-	-	50,000.00	50,000.00	0.00%

EAST ORANGE COUNTY WATER DISTRICT

FOR RETAIL
FOR PERIOD ENDED May 31, 2012

TOTAL OPERATING EXPENSE	133,453.06	1,231,903.47	1,488,080.00	256,176.53	82.78%
NET INCOME FROM OPERATIONS	(126,826.95)	67,335.51	63,520.00	3,815.51	
PRIOR YEARS EXPENSE	-	-	-	-	
NET INCOME (LOSS)	(126,826.95)	67,335.51	63,520.00	3,815.51	

RETAIL ZONE CAPITAL PROJECTS

EAST ORANGE COUNTY WATER DISTRICT
2011-2012 STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS
MONTH : MAY 2012

7/5/2012

REVENUE		MONTHLY ACTUAL REVENUE	YTD ACTUAL REVENUE	ANNUAL 2011-12 BUDGET	BUDGET \$ OVER (UNDER)	PERCENT OF BUDGET
DESCRIPTION						
FUNDS PROVIDED BY RESERVE		-	-	408,500	(408,500)	0.00%
CAPITAL PROJECTS REVENUE						
CAPITAL PROJECTS FEES		-	177,965	215,000	(37,035)	82.77%
INTEREST EARNINGS		0	363	500	(137)	72.67%
TRANSFER FROM OPERATING EXPENSES		16,667	183,333	200,000	(16,667)	91.67%
FUNDS BORROWED FROM WHOLESALE ZONE		-	-	-	-	0.00%
I-BANK LOAN		-	-	-	-	0.00%
TOTAL CAPITAL PROJECT REVENUE		16,667	361,662	824,000	(462,338)	43.89%

EXPENSES		MONTHLY ACTUAL EXPENSES	YTD ACTUAL EXPENSES	ANNUAL 2011-12 BUDGET	BUDGET \$ (OVER) UNDER	PERCENT OF BUDGET
DESCRIPTION						
CAPITAL PROJECT EXPENSES						
BETTERMENT & REPLACEMENT PLAN		1,181	4,383	71,250	66,867	6.15%
UWMP UPDATE		-	-	-	-	0.00%
2011 SYS IMPROVE-ENG/INSPECT/ADMIN		-	96,757	95,250	(1,507)	101.58%
BAJA PIPE RELOCATION ENG		-	6,123	15,000	8,877	40.82%
2011 SYS IMPROVE-CONSTRUCTION		-	627,878	561,250	(66,628)	111.87%
COUNTY OF ORANGE PAVING PROJ.		-	28,295	56,250	27,955	50.30%
BAJA PIPE RELOCATION CONST		-	7,285	25,000	17,715	29.14%
TOTAL CAPITAL PROJECT EXPENSES		1,181	770,721	824,000	53,279	93.53%
NET CAPITAL PROJECTS INCOME (LOSS)		15,485	(409,059)	-	(409,059)	

CAPITAL PROJECTS

EAST ORANGE COUNTY WATER DISTRICT

FOR PERIOD ENDED

FOR RETAIL

May 31, 2012

REVENUE

DESCRIPTION	MONTHLY ACTUAL REVENUE	YTD ACTUAL REVENUE	ANNUAL 2011-12 BUDGET	BUDGET \$ OVER (UNDER)	PERCENT OF BUDGET
FUNDS PROVIDED BY RESERVE	-	-	408,500	(408,500)	0.00%
WATER SALES-CAPITAL PROJECTS	-	177,965.00	215,000.00	(37,035.00)	82.77%
INTEREST-MORGAN STANLEY- CAP	-	1.05	25.00	(23.95)	4.20%
INTEREST-LAIF- CAP	-	348.74	425.00	(76.26)	82.06%
INTEREST-DWR MM- CAP	0.19	13.56	50.00	(36.44)	27.12%
TRANSFER FROM OPERATIONS	16,666.66	183,333.34	200,000.00	(16,666.66)	91.67%
FUNDS BORROWED FROM WHOLESALE ZONE			-	-	0.00%
I-BANK LOAN			-	-	0.00%
TOTAL CAPITAL PROJECT REVENUE	16,666.85	361,661.69	824,000.00	(462,338.31)	43.89%

DESCRIPTION	MONTHLY ACTUAL EXPENSES	YTD ACTUAL EXPENSES	ANNUAL 2011-12 BUDGET	BUDGET \$ (OVER) UNDER	PERCENT OF BUDGET
BETTERMENT & REPLACEMENT PLAN	1,181.36	4,153.86	70,000.00	65,846.14	5.93%
BETTERMENT & REPLACEMENT PLAN LABOR	-	229.55	1,250.00	1,020.45	18.36%
UWMP UPDATE	-	-	-	-	0.00%
UWMP UPDATE LABOR	-	-	-	-	0.00%
2011 SYS IMPROVE-ENG/INSPECT/ADMIN	-	96,230.62	94,000.00	(2,230.62)	102.37%
2011 SYS IMPROVE-ENG/INSPECT/ADMIN LABOR	-	526.05	1,250.00	723.95	42.08%
BAJA PIPE RELOCATION ENG	-	2,300.83	13,000.00	10,699.17	17.70%
BAJA PIPE RELOCATION ENG LABOR	-	3,822.32	2,000.00	(1,822.32)	191.12%
2011 SYS IMPROVE-CONSTRUCTION	-	610,650.50	560,000.00	(50,650.50)	109.04%
2011 SYS IMPROVE-CONSTRUCTION LABOR	-	17,227.13	1,250.00	(15,977.13)	1378.17%
COUNTY OF ORANGE PAVING PROJ.	-	27,812.64	55,000.00	27,187.36	50.57%
COUNTY OF ORANGE PAVING PROJ. LABOR	-	482.68	1,250.00	767.32	38.61%
BAJA PIPE RELOCATION CONST	-	1,192.41	23,000.00	21,807.59	5.18%
BAJA PIPE RELOCATION CONST LABOR	-	6,092.46	2,000.00	(4,092.46)	304.62%
TOTAL CAPITAL PROJECT EXPENSES	1,181.36	770,721.05	824,000.00	53,278.95	93.53%
NET CAPITAL PROJECTS INCOME (LOSS)	15,485.49	(409,059.36)	-	(409,059.36)	

Retail Zone

Account Number	Account Name	Income(I) Expense (E)	Amount	Percent Received/ Spent	Comments
<u>May 2012</u>					
<u>New</u>					
5313-0002-2	Small Tools	E	5,631.14	225.25%	Includes leak detection & pipe location equipment purchased in May.
<u>Ongoing</u>					
4900-0002-2	Miscellaneous Income	I	3,675.42	735.08%	This is payment received for an unpaid water bill from a previous year. April's had income of \$3,369.79 for Scrap Metal along with the rent and Wholesale billing income.
5130-0070-2	Water Purchased	E	419,044.47	116.01%	This amount include the \$161,771.72 for water that was bought as In-Lieu water. The credit for the In-Lieu water is in account 5141-0002-2. If you combine the two accounts we are under budget for water purchased.
5480-0070-2	Payroll Taxes- SUI & ETT	E	799.49	223.95%	Non-Salary Employees received a raise on July 1, 2011 and 2 part time employees were added to staff.
5486-0002-2	Uniforms- Maintenance	E	2,624.34	170.41%	Replacement of field employee's boots
5618-0031-2	Dues & Membership- AWWA	E	206.50	118.00%	There was an increase in the Dues for the 2011/12 fiscal year & the split between Wholesale & Retail was corrected to be a 50/50 split. The Budget was set up with a 55/45 split.
5618-0037-2	Dues & Membership- ISDOC/URBAN Wtr	E	907.24	129.61%	Includes the 2012 CA Urban Water Conservation Council Membership. In April we will move \$153.62 to Prepaid Expenses for the 2012/13 Fiscal Year.
5641-0002-2	Tax Collection Fees	E	3,345.90	163.21%	
5642-0002-2	Computer Billing	E	4,345.03	108.63%	Pre-purchase of billing forms

Retail Zone

Account Number	Account Name	Income(I) Expense (E)	Amount	Percent Received/ Spent	Comments
5645-0002-2	Legal	E	30,910.49	171.72%	Overage related to OPA wells MND issue.
5650-0050-2	Insurance- Auto & General Liability	E	5,617.99	140.45%	The split between Wholesale & Retail was corrected to be the same as the last years asset split (59/41). Budget was set up with a 77/24 split.

The End

MEMO

TO: BOARD OF DIRECTORS
FROM: GENERAL MANAGER
SUBJECT: CONSIDERATION OF RETAINING RAYMOND JAMES AS THE DISTRICT
BROKER/DEALER FOR INVESTMENT OF RESERVE FUNDS
DATE: JULY 13, 2012

Background

As reported at last month's Board Meeting, the Ad-Hoc Investment Committee recommended that the District retain the services of Mr. Shawn Dewane of Raymond James Financial Services, Inc. to provide investment services to the District. Prior to bringing the recommended action to the Board, the General Manager, along with District Treasurer Carl Schoonover and General Counsel Joan Arneson met with Mr. Dewane to go over the specifics of this new process; this meeting was held on June 26th at the District's Administration Office.

The agenda included the following items and discussion:

- 1) Investment Policy Issues – Mr. Dewane pointed out a requirement in the policy that required collateralization (using U.S. Treasury Notes) of Certificates of Deposit held by a third party trustee. After review by Ms. Arneson, it was determined that FDIC insurance is sufficient; Ms. Arneson noted that the next time the Investment Policy is reviewed and revised, this change will be included.
- 2) Account Opening Requirements – The account application was reviewed and it was noted by Ms. Arneson that the District requires at least two signatures for any financial transaction, and that the District's authorizing resolution for this account opening would reflect that – Mr. Dewane indicated that that would not be a problem and that he would note that in the paper and computer files for the District. Ms. Ohlund asked if Board Members would be required to supply personal information in order to open the account; Mr. Dewane indicated that he didn't believe that this would be necessary.
- 3) Mechanics of the Investment Process –
 - a. Role of the Ad-Hoc Investment Committee – It was anticipated that the Ad-Hoc Investment Committee would want to meeting with Mr. Dewane from time to time (at least quarterly and sometimes more frequently) to review the portfolio return and compliance with Board direction; Mr. Dewane indicated that that would not be a problem.
 - b. Approvals/Authorizations – It was again reiterated that two signatures would be required to initiate any investment transaction and/or move funds between bank/LAIF accounts and Raymond James. Ms. Ohlund stated that she

recommended that the Morgan Stanley account be closed and that all short-terms funds be kept at LAIF and immediately needed funds (within 24 hours) be kept in the Cal Bank & Trust checking and money market accounts; Mr. Schoonover agreed. Ms. Ohlund stated that she would work with Mr. Schoonover to devise an authorization form that would be used – similar to checks – to authorize the transfer of funds between LAIF and the Cal Bank & Trust Checking Account; checks would still be used to transfer funds between Cal Bank & Trust checking account and Raymond James or vice versa; Mr. Schoonover agreed.

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- c. Wiring Instructions – Mr. Schoonover and Denise Dobson would be the only parties authorized to initiate wire transfers between LAIF and the Cal Bank & Trust Checking Account.
- d. Holding Securities – Ms. Arneson verified that the Investment Policy authorized Raymond James to hold the District's securities in the District's account under the District's name, not Raymond James'. Ms. Ohlund noted that she will continue to investigate the availability of reasonably priced third party safekeeping as this is the preferred method of holding securities.
- e. Reinvestment – One month prior to the maturity of investments, Mr. Dewane will update both the Ad-Hoc Investment Committee and the Board as to his recommendations for their reinvestment.

- 4) Investment Parameter Recommendation – Discussion ensued regarding the investment parameters that should be recommended to the Board for the initial investment of funds. The following was agreed to by the meeting participants as it complies with the "Delegation of Authority" section of the Investment Policy and is consistent with Portfolio #1 that was presented to the Board by Mr. Dewane at the May 17, 2012 Meeting:

Amount: \$1,500,000 – transferred in \$500,000 increments so as to not exceed Government Code Section 53601(L)(2) requirements that limit the exposure of funds at any one time.

Investment Types: Certificates of Deposit and Federal Agency Notes, with the exception of notes from the Federal Home Loan Mortgage Corporation and the Federal National Mortgage Association.

Maturities: Average portfolio maturity of 3.0 to 3.5 years.

Portfolio Percentages: In accordance with Section 53601 of the Government Code (e.g., Negotiable CDs cannot be more than 15

percent of the portfolio and no more than 5 percent to one single issuer).

3

Yield to Maturity: 1.20%

Attached to this memo is a resolution authorizing the opening of the Raymond James account, the account application and Portfolio #1 from the May 17, 2012 Board Meeting.

Recommendation

- 1) The Board adopt Resolution _____ authorizing the opening of the Raymond James account.
- 2) Approve the investment of \$1,500,000 of District reserve funds, in three \$500,000 increments, within the investment parameters detailed in Item #4 of this Board Memo.
- 3) Authorize staff to close the Morgan Stanley account and transfer the funds contained therein into the District's LAIF account.

RESOLUTION NO. ____

**RESOLUTION OF THE BOARD OF DIRECTORS OF
THE EAST ORANGE COUNTY WATER DISTRICT
REGARDING DESIGNATION OF OFFICERS AUTHORIZED
TO ORDER SALE, ASSIGNMENT, TRANSFER, AND/OR
DELIVERY OF DISTRICT INVESTMENT SECURITIES
(RAYMOND JAMES FINANCIAL SERVICES, INC., ACCOUNT)**

WHEREAS, the Board of Directors of the East Orange County Water District has adopted the Investment Policy of the District (the "Policy"); and

WHEREAS, the Board of Directors hereby finds that the maintenance of an account with Raymond James Financial Services, Inc. (the "Account"), to provide broker/dealer services as requested with respect to the investment of District funds and the holding of investments in the District's name, as authorized and directed by the Board and the Treasurer pursuant to and in accordance with the Policy, is in the best interest of the District; and

WHEREAS, the Board of Directors desires to specify its designation of officers authorized to order the sale, assignment, transfer, and/or delivery of District investment securities in, to and from the Account;

NOW, THEREFORE, the Board of Directors of the East Orange County Water District DOES HEREBY RESOLVE, DETERMINE AND ORDER as follows:

Section 1. Richard E. Barrett, Richard B. Bell, Douglas M. Chapman, John Dulebohn and William VanderWerff are designated as the officers of the District authorized to order the sale, assignment, transfer, and/or delivery of District investment securities in, to and from the Account in the manner set forth in Section 2 hereof. The Secretary is hereby authorized to certify their signatures, which certification shall be attached as Exhibit "A" hereto and is incorporated herein by this reference, and is further authorized, where required, to certify their signatures upon an appropriate account agreement or card.

Section 2. Signatures of any two (2) of the officers named in Section 1 are required upon any orders for the sale, assignment, transfer, and/or delivery of District investment securities in, to and from the Account.

Section 3. Raymond James Financial Services, Inc., is authorized to honor and act in accordance with any such instruments so signed or endorsed and presented to it.

Section 4. The authorities hereby conferred shall continue in full force until written notice of the revocation thereof by the Board of Directors of this District shall have been received

by Raymond James Financial Services, Inc., and the Secretary is hereby authorized to provide to Raymond James Financial Services, Inc., a certified copy of this Resolution.

Section 5. The President, Secretary and each other officer of the District is hereby authorized and directed to execute and deliver account agreements and/or cards, funds transfer agreements, depository or custodial agreements and any and all other documents and instruments necessary to or proper for carrying out the authorities conferred by this Resolution.

Section 6. The Treasurer of the District is directed to include information relating to the Account in his monthly report of investments to this Board of Directors.

ADOPTED, SIGNED AND APPROVED this 19th day of July, 2012.

President
EAST ORANGE COUNTY WATER DISTRICT
and of the Board of Directors
thereof

Secretary
EAST ORANGE COUNTY WATER DISTRICT
and of the Board of Directors
thereof

SECRETARY'S CERTIFICATE

I, JOAN C. ARNESON, do hereby certify that I am the duly appointed, qualified and acting Secretary of the EAST ORANGE COUNTY WATER DISTRICT, a county water district organized and existing under and by virtue of the laws of the State of California, and I further certify that the persons whose names are set forth below are the duly elected and/or appointed members of the Board of Directors of the EAST ORANGE COUNTY WATER DISTRICT and are the persons authorized under Resolution No. ___, by any two (2) of their signatures, to order the sale, assignment, transfer, and/or delivery of District investment securities in and from the Account (as defined in said Resolution) in the manner set forth in Section 2 thereof, and that the signatures set forth opposite their names below are their true and genuine signatures.

RICHARD E. BARRETT
Director

RICHARD B. BELL
Director

DOUGLAS M. CHAPMAN
Director

JOHN DULEBOHN
Director

WILLIAM VANDERWERFF
Director

Dated: _____

JOAN C. ARNESON
Secretary of EAST ORANGE COUNTY
WATER DISTRICT and of the Board of
Directors thereof

Exhibit "A"
to Resolution No. ____

Account Information and Client Agreement

RAYMOND JAMES
FINANCIAL SERVICES, INC.
Member FINRA/SIPC

New Accounts
Service Center
Scan or Fax 866-406-4235

01212		
Form #	Account #	
Branch #	FA #	Speed Dial #

☐ Open New Account ☐ Update Existing Account

Account Type and Registration

Type (Select one) ☐ Capital Access Account ☐ Standard Account ☐ Direct Account

Registration (Select one below)

- | | | | | |
|-------------------------------------------------|-----------------------------------------|---------------------------------------------|------------------------------------|----------------------------------|
| <input type="radio"/> Individual | <input type="radio"/> Tenants in Common | <input type="radio"/> LLC | <input type="radio"/> Trust | <input type="radio"/> IRA |
| <input type="radio"/> Joint (WROS) | <input type="radio"/> Partnership | <input type="radio"/> Unincorporated Assoc. | <input type="radio"/> Estate | <input type="radio"/> Roth IRA |
| <input type="radio"/> Joint Tenants by Entirety | <input type="radio"/> Proprietorship | <input type="radio"/> UTMA/UGMA | <input type="radio"/> Guardianship | <input type="radio"/> SEP IRA |
| <input type="radio"/> Community Property | <input type="radio"/> Corporation | <input type="radio"/> Qualified Plan | <input type="radio"/> 529 Plan | <input type="radio"/> Simple IRA |
| <input type="radio"/> Other _____ | | | | |

Margin Requested (Subject to Approval, Initials Required): ☐ No ☐ Yes _____ Client Initials _____ Client Initials

Account Information

Complete Account Title:

Relationship Link Name (Branch Use Only):

Related Accounts (Branch Use Only):

Account Owner 1 Information

Tenants in Common
%

First Name, Middle Initial, Last Name OR Entity Name (Trust, Corporation)

Citizenship Status (Select one below):

- ☐ US Citizen ☐ Resident Alien ☐ Non-Resident Alien (W-8 Required)

Marital Status (Select one below):

- ☐ Married ☐ Single

S.S. # (555-55-5555) OR Tax ID # (55-5555555)

Date of Birth (MM-DD-YYYY)

E-mail Address

☐ Driver's License # OR ☐ Passport ID # (optional)

Expiration Date

State/Country

Mailing Address (If PO Box/APO/FPO, provide a physical address below)

City

State

Zip

Legal Address

City

State

Zip

Name of Employer

- ☐ Retired ☐ Unemployed

Occupation (most recent, if retired)

Home Phone Number

Cell Phone Number

Work Phone Number

Account #

Account Owner 2 Information

Tenants in Common
%

First Name, Middle Initial, Last Name OR Entity Name (Trust, Corporation)

Citizenship Status (Select one below):

☐ US Citizen ☐ Resident Alien ☐ Non-Resident Alien (W-8 Required)

Marital Status (Select one below):

☐ Married ☐ Single

S.S. # (555-55-5555) OR Tax ID # (55-5555555)

Date of Birth (MM-DD-YYYY)

E-mail Address

☐ Driver's License # OR ☐ Passport ID # (optional)

Expiration Date

State/Country

Mailing Address (If PO Box/APO/FPO, provide a physical address below)

City

State

Zip

Legal Address

City

State

Zip

Name of Employer

☐ Retired ☐ Unemployed

Occupation (most recent, if retired)

Home Phone Number

Cell Phone Number

Work Phone Number

Account Suitability

Account Financial Information

Combined Annual Income

Combined Net Worth

Excluding Personal Residence(s)

☐ \$0-\$19,999

☐ \$0-\$19,999

☐ \$20,000-\$50,000

☐ \$20,000-\$50,000

☐ \$50,001-\$100,000

☐ \$50,001-\$100,000

☐ \$100,001-\$200,000

☐ \$100,001-\$250,000

☐ \$200,001-\$500,000

☐ \$250,001-\$500,000

☐ \$500,001-\$1,000,000

☐ \$500,001-\$1,000,000

☐ Over \$1,000,000

☐ \$1,000,001-\$5,000,000

☐ Over \$5,000,000

Investment Experience

Provide your experience, if any, with the following investment types

	None	Limited	Moderate	Extensive
Equities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bonds	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Options/Futures	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Mutual Funds	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Annuities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Margin Trading	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Primary Objective & Associated Risk Tolerance

Select only one Objective and Associated Risk Tolerance

Objective

Risk Tolerance

Capital Preservation ☐ Low

Income ☐ Low ☐ Medium ☐ High

Growth ☐ Medium ☐ High

Speculation ☐ High

Primary Time Horizon

☐ < 5 years ☐ 5 - 10 years ☐ > 10 years

Secondary Objective & Associated Risk Tolerance

Select only one Objective and Associated Risk Tolerance

Objective

Risk Tolerance

Capital Preservation ☐ Low

Income ☐ Low ☐ Medium ☐ High

Growth ☐ Medium ☐ High

Speculation ☐ High

Secondary Time Horizon

☐ < 5 years ☐ 5 - 10 years ☐ > 10 years

Account #

Account Instructions Please select one of the following options from each category below.

Securities & Stock Dividend

- ☐ Hold to Street Name / From Account
☐ Direct Registration Service

Funds / Cash Sweep

- ☐ Client Interest Program (CIP)
☐ Raymond James Bank Deposit Program (RJBDP) with Client Interest Program (CIP)
☐ Raymond James Bank Deposit Program (RJBDP)
☐ Eagle Class of JPMorgan U.S. Government Money Market Fund (Receipt of prospectus acknowledged)
☐ Eagle Class of JPMorgan Tax Free Money Market Fund (Receipt of prospectus acknowledged)
☐ Raymond James Bank, N.A. with Check Writing (With RPS approval only - Separate application required)

Cash Dividend

- ☐ Hold in Account
☐ Mail Check to address of record
☐ Hold Principal
☐ Mail Dividends / Interest

Cost Basis Accounting Methods

Equity, Bond and Option

- ☐ First in, First out ☐ High cost in, First out
☐ Last in, First out ☐ Minimum Tax

Regulated Investment Company (open-end, closed-end & qualified ETF / UIT)

- ☐ First in, First out ☐ High cost in, First out ☐ Average Cost
☐ Last in, First out ☐ Minimum Tax

Note: Closed-end funds and qualified ETF/UIT elections will not be reflected until later in 2012.

Initial Transaction

☐ Buy ☐ Sell ☐ Deposit ☐ Transfer
 (Description / Amount)

Tax Certification

Tax Classification

- ☐ Individual/Sole Proprietor ☐ S-Corporation ☐ Partnership
☐ C-Corporation ☐ LLC S-Corporation ☐ LLC Partnership
☐ LLC C-Corporation ☐ Trust/Estate ☐ Other _____
☐ Tax Exempt Payee

Under penalties of perjury I certify that:

1. The number shown on this agreement is my correct Taxpayer Identification Number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because a.) I am exempt from backup withholding, or b.) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of failure to report all interest and dividends, or c.) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (as defined by IRS code).

Certification Instructions: You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the agreement, but you must provide your correct TIN.

Capital Access Details (Complete this section only if Capital Access Account is selected on Page 1.)

Type (Select one): ☐ Standard ☐ Standard plus Rewards ☐ Premium ☐ Premium plus Rewards

Account Identification and Security

Information provided in this section will be used to protect you and the assets held in your Capital Access Account. You may be asked the following question when you call with inquiries about your account or for identification when transacting purchases with your VISA® Platinum debit card. All card holders will need this information; keep your account identification and security information in a safe place.

Security Key _____ (minimum of 3 characters/maximum of 8)

Account Card Holders (Listed on Account Registration)

Print Name (if different from Legal Name) _____
 (maximum of 26 characters, including spaces)

Print Name (if different from Legal Name) _____
 (maximum of 26 characters, including spaces)

Account #

Capital Access Details

Additional Card Holders (Card Holder Only)

For additional card holders not listed on the account registration: I understand and agree to the terms and conditions in the Capital Access Account Agreement. I also understand that my authority is limited to the use of the Capital Access VISA® Platinum debit card.

Print Name _____ Social Security # _____

Print Card Name (if different from above) _____
(maximum of 26 characters, including spaces)

Authorized VISA® Platinum debit cardholder signature	Date
------------------------------------------------------	------

Print Name _____ Social Security # _____

Print Card Name (if different from above) _____
(maximum of 26 characters, including spaces)

Authorized VISA® Platinum debit cardholder signature	Date
------------------------------------------------------	------

For Company or Trust

Double Embossed (Optional) _____
(maximum of 26 characters, including spaces)

Power of Attorney for Capital Access Features ONLY

I understand and agree to the terms and conditions in the Capital Access Account Agreement. A completed POA or LPOA (Form #01316) document is required, must include the signature of the Attorney in Fact and be accepted before authorization will take effect.

Print Name _____ Social Security # _____

Authorized Attorney in Fact Signature	Date
---------------------------------------	------

Check Information

Check Imprint:
(Information appears in upper left corner of check)

(maximum of 35 characters per line)

Shipping Method:

☐ Regular ☐ First Class ☐ Express Delivery
 (10-14 business days) (7-14 business days) (except weekends)

Additional charges apply for First Class and Express shipping. No charge for Regular Delivery.

Alternate Shipping Address:

Check Type _____

Check Design _____

Wallet, Private Design checks are provided at no charge. Additional check types and designs are available for an additional fee and may be viewed at www.harland.net

of Checks _____ Starting Check # _____

(501-9999)

City _____ State _____ Zip _____

Country _____

Phone # _____

Account #

Client Acknowledgments and Signatures

Account Owner 1		Account Owner 2		
<input type="radio"/> I am	<input type="radio"/> I am not	<input type="radio"/> I am	<input type="radio"/> I am not	an associate person or related to an associate person within the Raymond James Financial Group. Specify to whom and relationship:
<input type="radio"/> I am	<input type="radio"/> I am not	<input type="radio"/> I am	<input type="radio"/> I am not	an employee of or related to an employee of any exchange or a member firm of any exchange or member of the Financial Industry Regulatory Authority (FINRA), or an officer of a bank, trust company, or insurance company. Employees/related person employer
<input type="radio"/> I am	<input type="radio"/> I am not	<input type="radio"/> I am	<input type="radio"/> I am not	in the position of:
<input type="radio"/> I am	<input type="radio"/> I am not	<input type="radio"/> I am	<input type="radio"/> I am not	a director, corporate officer, or a 10% shareholder of a publicly traded company. Indicate the name of the company and relationship:
<input type="radio"/> You may	<input type="radio"/> You may not	<input type="radio"/> You may	<input type="radio"/> You may not	disclose my name, address and security position to requesting companies in which I hold securities under rule 14b(c)-1 of the Securities and Exchange Commission.

By signing below, I acknowledge that I have received, read, understand, and agree to abide by all the terms and conditions set forth in the Client Agreement incorporated herein by this reference. I also recognize that this Agreement contains a predispute arbitration clause located on page 9, paragraph 4 and other provisions affecting my rights.

I have received the Client Agreement for my records.

Raymond James Financial Services, Inc. is affiliated with Raymond James Bank, N.A. Unless otherwise specified, products purchased through Raymond James Financial Services, Inc., or held at Raymond James & Associates Inc., are not insured by the FDIC, are not deposits or other obligations of Raymond James Bank, N.A., are not guaranteed by Raymond James Bank, N.A., an affiliate of Raymond James & Associates Inc. and are subject to investment risks, including possible loss of the principal invested.

The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.

Account Owner 1 Signature	Date	Account Owner 3 Signature (if applicable)	Date
Account Owner 2 Signature (if applicable)	Date	Account Owner 4 Signature (if applicable)	Date
Financial Advisor Signature	Date	Branch Manager Signature	Date

Introducing Broker

I/we acknowledge and agree that my/our relationship with Raymond James & Associates, Inc. is governed by the provisions of this agreement. Throughout this agreement, "I", "me", "we", "us", "my" and "our" refer to the undersigned and any other actual or beneficial owner of property in this account. "You", "your", "the Firm" and "Raymond James" refer to Raymond James & Associates, Inc. and the introducing broker, if applicable. The terms "property" and "securities" mean securities of all kinds, monies, options and all other property dealt in by brokerage firms.

Applicable Regulations

(a) I understand and agree that every transaction in my account is subject to the rules or customs in effect at the time of the transaction which, by the terms of the rule or custom, applies to the transaction. These rules or customs include state and federal laws, rules and regulations established by state or federal agencies, the Constitution, rules, customs and usages of the applicable exchange, association, market or clearinghouse or customs and usages of individuals transacting business on the applicable exchange, market or clearinghouse.

(b) If this agreement is incompatible with any rule or custom, or if a rule or custom is changed, this agreement will be automatically modified to conform to the rule or custom. The modification of this agreement shall not affect any of its other provisions.

Trading Authorizations

I understand that you do not provide any warranty as to the availability, accuracy, completeness, timeliness, correct sequencing of suitability for the particular purpose of any market data provided to my advisors or to me.

Orders for Delivery and Settlement

(a) I will designate each order to sell as a "short" sell order or a "long" sell order. A "short" sale means the sale of a security not owned by me. You may, at your sole discretion and without prior notice to me, cover any short sale in my account. I understand that "cover" means the purchase, at the market price, of securities that were previously sold short. When I designate a sale as "long", I am promising to you that I own the security and promising that, if the security is not in your possession when I place the sale order, I will deliver the security to you by the settlement date. If I fail to deliver the security to you by the settlement date, you may purchase the security, at the market price, for my account and hold me responsible for any loss, commission and/or fees.

(b) When I order the purchase of a security, I will make payment to you on or before the settlement date. If I fail to make payment by the settlement date for securities purchased, I authorize you to, at your sole discretion and without notice to me, sell the purchased security or any other securities in my accounts to satisfy the debt and I understand that I will be solely responsible for any resulting loss. Alternatively, if I fail to pay for a security purchased by me by the settlement date, I understand that my account can be charged a late fee.

Fees and Charges

I understand that I will be charged commissions for my orders to buy or sell securities and/or other fees and I understand that your commission and fee rates may be changed with thirty (30) days written notice. I agree to pay the commission and/or fees at the rates in effect at the time. If you must take action against me to collect any outstanding balances or for any other reason relating to my account(s), I agree to pay all costs, including attorney's fees, to do so.

In addition, any fees or expenses for legal and/or accounting services, both internal and external, rendered to Raymond James and Associates, or one of its affiliated entities, in connection with my account shall be charged to and paid by me or charged to and deducted from my account.

Loans and Collateral

This section applies only to margin, Capital Access Accounts, or if there is a deficit in your account. (a) You may make a loan to me at any time and in any amount you choose, and I understand that any transaction or event resulting in a negative balance in my account acts as a request from me to you for a loan. I understand that you are not obligated to make any loan to me and you may alter the collateral requirements or conditions for loans at any time with or without prior notice to me. I agree to pay interest on any loan or account balance at the rate specified in your Statement of Credit Terms, a copy of which will be sent to me. I understand that from time to time you may change your Statement of Credit Terms, including the interest rate, and I agree to be bound by any revision from its effective date. For purposes of this agreement the legal and statutory rate of interest shall be the rate specified in your Statement of Credit Terms.

(b) As collateral for all loans or any balance due on my account and subject to applicable law, I grant you a security interest in all property held by you or in any of my accounts, whether the property is in your possession now or comes to be in the future. If it is necessary for you to enforce your security interest by the sale of my property, you may select which property is to be sold and at what time and price it will be sold and I will not hold you liable for your decisions.

(c) I understand that when I have a loan with you the property in my account or held by you may be used by you as security (either separately or together with other property) for loans you have or may incur in the future with third parties.

(d) I understand that any loan or any balance due on my account is payable on your demand, and you may demand payment of the full amount of any loan or balance due on my account at any time. If any dividend, interest, distribution or similar payment is made to my account, you are authorized to apply the payment to any balance due in my account but not obligated.

(e) I understand that if a cash debit is generated in my account, and I have margin, you are authorized to cover all or a portion of the cash debit by increasing the debit in my margin account.

Authorization: Accuracy of Reports

(a) You are authorized to act on oral instructions concerning my account and you are not liable for acting on any false oral instructions if the instructions reasonably appeared to you to be genuine. I authorize you to electronically record any and all conversations between me (or my representative) and you.

(b) I will notify you of any error in a confirmation of order within 4 days of when it is mailed to me. I will notify you of any error in a statement within 10 days of when it is mailed to me. If I do not give you written notification of an error in the time specified above, then I accept the confirmation or statement as correct and I will not later claim the confirmation or statement is incorrect or the transactions shown were unauthorized. I understand that all mail will be sent to the address shown on my New Account Agreement and I will be responsible for receiving mail at that address, unless I give you written notice of a change in address. Clients who establish mutual fund periodic payment plans such as Periodic Investment Plans (PIP), Systematic Withdrawal Plans (SWP) or Periodic Exchange Plan (PEP) through Raymond James will not receive trade confirmations when the transaction is executed. I will instead receive confirmation of the transactions on my monthly statement. By signing the New Account Agreement, I am authorizing my financial advisor to take my verbal instructions.

(c) During the period I maintain an account with you or thereafter, you are authorized to obtain credit reports on me from any credit reporting agency, at your expense. If you request me to do so, I will sign a separate authorization allowing the release of credit information to you.

Authorization to Liquidate Account and Collateral

Upon the death of any of us, or if you otherwise feel it is necessary you may cancel any unexecuted order and you may also purchase securities to cover the sale of securities or sell securities to satisfy any debt. The decision to cancel an order or buy or sell securities in my account is solely at your discretion and the sale or purchase may be performed in any manner you feel reasonable. Each of our estate(s) and each survivor will be liable to you for the full amount of any debt or loss resulting from the completion of transactions initiated prior to your receipt of a written notice of death or incurred in the liquidation of the account or in the adjustment of interests of the respective parties. Any debt or lien assessed against the account following the death of any of us shall be charged fully against the interests of the survivor(s) and the estate of the decedent. This section does not release the decedent's estate from any liability provided in the agreement.

Introduced Accounts

I agree that if you are acting as a clearing broker for transactions on my account, you are not responsible for the conduct, representations or recommendations of the introducing broker or its agents.

If you are carrying the account of the undersigned as clearing broker by arrangement with another broker through whose courtesy the account of the undersigned has been introduced to you, then until receipt from the undersigned of written notice to the contrary, **you may accept from such other broker, without inquiry or investigation by you (a) orders for the purchase or sale in said account of securities and other property on margin or otherwise, and (b) any other instructions concerning said account.** You shall not be responsible or liable for any acts or omissions of such other broker or its employees.

Joint Accounts

(a) If this is a Joint Account, we agree that each of us has the authority to act on behalf of all account owners to: order any transaction involving the account, including transactions that result in a negative account balance; receive any property in the account, including cash withdrawals; receive any communications concerning the account including confirmations and statements; and make or agree to any changes in the account or this agreement, including closing the account. You are not required to verify with other account owners the authority for any instructions received from one of us and you do not need to give notice of any transaction to any owner who did not order the transaction. Each and every account owner shall be individually liable for the full amount of any loan or balance due on this account.

(b) If one of us dies, the survivor(s) will give you immediate written notice of the death of any of us.

Binding on Successors

I understand and agree that this agreement will be binding on my successors (including my executor, heirs or assignees) and I will notify any successor of the agreement's provisions.

Waiver and Modification

I understand that your failure to exercise any right granted by this agreement or to insist on my strict compliance with any obligation under this agreement will not be considered a waiver of that right or obligation. I also understand if you furnish me with notice on one occasion, you are not obligated to provide me with notice in the future. I understand that no provision of this agreement can be

waived or modified unless it is done in writing and signed by your Treasurer, Corporate Counsel or Compliance Director. I further understand that you may modify and amend this agreement upon thirty (30) days written notice to me, and my acceptance of such amendment will be deemed effective by my continued use of the services of the account.

Severability

If any provision of this agreement is deemed to be unenforceable for any reason, this will not affect the validity and enforceability of any other provision of this agreement.

Termination

You have the right to terminate any of my accounts, including multiple owner account(s), at any time by notice to me.

Unclaimed Property

In the event of the abandonment of this account, Raymond James will initiate an escheatment process in accordance with the applicable laws.

Raymond James Cash Sweep Programs

Uninvested cash balances in my account(s) can earn income through several options including: Raymond James Bank Deposit Program (RJBDP), Client Interest Program (CIP), Raymond James Bank Deposit Program (RJBDP) with Client Interest Program (CIP), Eagle Class of JPMorgan U.S. Government Money Market Fund, and Eagle Class of JPMorgan Tax Free Money Market Fund. All of these options, including their terms and conditions, are further described in the document entitled *Your Rights and Responsibilities as a Raymond James Client*, which is available online at <http://www.rjf.com/billofrights/index.htm>. If I choose RJBDP I acknowledge that (i) I am solely responsible to monitor the total amount of deposits I have at each Bank in order to determine the extent of FDIC insurance coverage available to me, and (ii) Raymond James is not responsible for any insured or uninsured portion of my deposits at any of the Banks.

Extraordinary Events

You shall not be liable for losses caused directly or indirectly by any condition not within your exclusive control, including government restrictions, exchange or market rulings, suspension of trading, war, strikes or extreme market volatility or trading volumes.

Restrictions

You may, in your sole discretion, prohibit or restrict trading of securities, substitution of securities, or disbursements in any of my accounts.

Choice of Law

This agreement and any accounts opened hereunder shall be construed, interpreted and the rights of the parties shall be determined in accordance with the internal laws of the State of Florida (without referencing Choice of Law provisions of Florida or any other state).

My Representations

I represent that I am of the age of majority according to the laws of my state of residence. I further represent that I am not an employee of any exchange or a member firm of any exchange or member of the Financial Industry Regulatory Authority. ("FINRA"), or of a bank, trust company or insurance company unless I notify you to that effect. If I become so employed, I agree to notify you promptly. I also represent that no persons other than those signing this agreement have an interest in the account.

Right to an Attorney

(a) I understand that when I sign the Client Agreement, this Client Agreement becomes a legally binding contract between you and me. I also understand that this document may alter the rights I might have and may create responsibilities I might otherwise not have had.

(b) I understand that I may, if I wish, consult with an attorney before I sign the Client Agreement and enter into this agreement. In connection with entering into this agreement, you are representing your interests, and not mine. Therefore, to the extent I do not understand any provision of this agreement or its effect, I understand that I should seek the independent advice of an attorney.

Mutual Fund Networking

Networking is an automated communication system used to transmit information between the mutual fund and the broker/dealer, allowing us to reflect fund records on the client brokerage statement. All mutual fund positions will automatically be networked, if eligible, unless we receive written instructions from you specifically stating otherwise.

Payment for Order Flow

(a) Raymond James may, from time to time, receive payment for order flow. Order flow payment is compensation received as an incentive to direct transactions to various markets. This compensation is received in a number of ways, including direct cash payment ranging from a fraction of a cent to 2.5 cents per share, estimated to equal approximately \$1.0 million annually. In certain instances, reduced transaction fees are provided by various exchanges. While there is no actual agreement, oral or written, Raymond James believes that it is receiving business from specialists at various exchanges as a result of the transaction volume directed to them. Additionally, Raymond James acts as a market maker in a number of Over-The-Counter (OTC) securities. As a result of orders directed to these various markets, trading profits or losses may be generated.

(b) New York Stock Exchange (NYSE) Rule 108(a) allows a specialist to trade on parity with orders in the crowd when the specialist is establishing or increasing its position, as long as floor brokers representing orders in the crowd do not object to such practice. If we or our organization object to a specialist trading on parity with our order to establish or increase its position, the specialist would be obligated to honor such a request and refrain from trading on parity. Please note that we may object to a specialist trading on parity with our order by communicating our objection to our Raymond James representative. Unless we inform you otherwise, Raymond James will handle our orders as if we have no objection to the specialist trading on parity with our order.

(c) Raymond James' policy is to direct orders, based upon a number of factors and absent specific routing instructions from us, to the market center where it believes that the customer receives the best execution. The potential for receipt of order flow payment, or trading profits, is not a factor in this decision. Raymond James believes, based upon prior experience, that Raymond James' order routing practice provides opportunity for the orders to be executed at prices better than national best bid or best offer.

(d) Raymond James' ongoing review of the markets used allows Raymond James to keep Raymond James' commissions competitive, in addition to ensuring the best execution services for Raymond James' clients.

Arbitration Disclosures

This Agreement contains a predispute arbitration clause. By signing an arbitration agreement the parties agree as follows:

(1) All parties to this Agreement are giving up the right to sue each other in court, including the right to a trial by jury, except as provided by the rules of the arbitration forum in which a claim is filed.

(2) Arbitration awards are generally final and binding; a party's ability to have a court reverse or modify an arbitration award is very limited.

(3) The ability of the parties to obtain documents, witness statements and other discovery is generally more limited in arbitration than in court proceedings.

(4) The arbitrators do not have to explain their reason(s) for their award unless, in an eligible case, a joint request for an explained decision has been submitted by all parties to the panel at least 20 days prior to the first scheduled hearing date.

(5) The panel of arbitrators will typically include a minority of arbitrators who were or are affiliated with the securities industry.

(6) The rules of some arbitration forums may impose time limits for bringing a claim in arbitration. In some cases, a claim that is ineligible for arbitration may be brought in court.

(7) The rules of arbitration forum in which the claim is filed, and any amendments thereto, shall be incorporated into this Agreement.

No person shall bring a putative or certified class action to arbitration, nor seek to enforce any predispute arbitration agreement against any person who has initiated in court a putative class action or who is a member of a putative class who has not opted out of the class with respect to any claims encompassed by the putative class action until (i) the class certification is denied or (ii) the class is decertified or (iii) the client is excluded from the class by the court. Such forbearance to enforce an agreement to arbitrate shall not constitute a waiver of any rights under this agreement except to the extent stated herein.

Arbitration and Dispute Resolution

(a) Any dispute or controversy, either arising in the future or in existence now, between me and you (including your officers, directors, employees or agents and the introducing broker, if applicable) will be resolved by arbitration conducted before the Financial Industry Regulatory Authority (FINRA), subject to the jurisdiction of the Securities and Exchange Commission (SEC) pursuant to the FINRA Arbitration Code, and in accordance with the Federal Arbitration Act (Title 9 of the United States Code).

(b) A court of competent jurisdiction may enter judgment based on the award rendered by the arbitrators.

(c) Nothing in this agreement shall be deemed to limit or waive the application of any relevant state or federal statute of limitation, repose or other time bar. Any claim made by either party to this agreement which is time barred for any reason shall not be eligible for arbitration.

Business Continuity Planning - Disclosure Statement

Raymond James has established the Business Continuity Planning (BCP) Department, a dedicated team of professionals that oversees the Firm's business continuity management strategy. The BCP Department works closely with business units and the Information Technology Department to employ a standardized framework for building, maintaining, and testing business continuity plans. The plans are created using an all hazards approach, including baseline requirements and strategies that address incidents of varying scope. Plans are designed to allow for continued operations of critical business functions, which include providing clients with prompt access to their funds and securities.

Incident Management

A Corporate Crisis Management Team (CCMT) comprised of senior management representing key areas of the Firm has been established to manage incidents that might impact the Firm's associates and clients. The CCMT will assess and direct the Firm's response to an incident, ensuring the safety and security of all associates and continuity of critical processes. As part of the overall BCP strategy, Raymond James maintains geographically dispersed operational locations to diminish risks posed by local and regional disruptions. In the event of an emergency at the home office, local staff is available at off-site locations to continue production work.

Technology and Data Recovery

Raymond James employs a dual data center strategy in which critical client data and systems are replicated to an alternate location ensuring accessibility. In addition, data retention and backup procedures are in place, including tape backup and offsite storage, offering a tertiary layer of data accessibility should the need arise. It is the Firm's goal to recover from an event requiring a processing switch to the alternate site within 12 hours or less. Due to the unpredictable nature of events causing significant business disruptions, the Firm cannot guarantee that systems will always be available or recoverable after such events.

Contacting Raymond James

Clients can obtain information regarding the status of their accounts and access to their funds and securities by contacting their financial advisor. If their financial advisor is unavailable, clients can contact Client Services at 1-800-647-7378. Up-to-date information regarding the operating status of the Firm can be obtained from <http://www.raymondjames.com>.

The Firm's business continuity plans are subject to modification. The BCP Disclosure Statement, including any updates or amendments, is available at http://www.raymondjames.com/business_continuity_planning.htm. Hard copies can be obtained upon request by contacting your Raymond James representative.

Raymond James Capital Access Account Agreement

This agreement, including the terms and conditions provided by the Raymond James Capital Access Account Check & VISA® Platinum Card Agreement and its accompanying financial services, sets forth the terms and conditions governing the relationship between Raymond James and its affiliates and the person(s) signing this document (hereinafter referred to as "the client").

Upon opening a Capital Access Account, Raymond James may provide the client with personalized checks and the client may apply for a Capital Access VISA Platinum debit card (the "Card") issued through Raymond James Bank, N.A. A Personal Identification Number ("PIN") will be issued to the client for use in conjunction with accessing the Capital Access Account.

In return for these and other services, the client understands and agrees to pay certain fees, including an annual Capital Access Account membership fee. In addition, if the client selects the rewards program and agrees to the terms and conditions of the program, all fees will be charged to the client's account. The client further understands that any additional features selected could incur additional costs.

The client agrees to write checks on a Raymond James Capital Access Account maintained at the Banking Vendor and may use these checks only in conjunction with his or her Capital Access Account and only amounts within authorized limits. The client also understands that Raymond James may reasonably withhold access to his or her funds until it is satisfied that checks placed into the client's account have been collected. Raymond James may satisfy amounts that are owed by the client in connection with his or her Capital Access Account in the following order of priority: from available Client Interest Program ("CIP"), Raymond James Bank Deposit Program (RJBDP), Eagle Shares of JPMorgan Money Market Funds, or tax-free money market balances, if any, held in the account, and should these sources prove insufficient, from a margin loan to the client within the available margin loan value of securities in the client's account (provided this option was chosen and the account was approved for margin). Moreover, the client authorizes the Banking Vendor to honor checks (a) bearing only one signature and (b) bearing a signature with an approved name, a middle initial or a name deleted or added if the Banking Vendor otherwise reasonably believes the signature to be authorized.

The client understands that the Card will allow card transactions to the "Authorization Limit" as defined in the Raymond James Capital Access Account Check & VISA Platinum Card Agreement. The client agrees to have sufficient available assets to make payment in full for card transactions as they become available and understands that if he or she has insufficient available assets the card may be suspended or canceled. The client also agrees that the use of any card in connection with his or her Capital Access Account will also be governed by the terms and conditions contained in the Raymond James Capital Access Account Check & VISA Platinum Card Agreement that they will receive after the Card application is accepted by Raymond James Bank, N.A. and the Banking Vendor.

The Ohio laws against discrimination require that all creditors make credit equally available to all creditworthy clients and that credit reporting agencies maintain separate credit histories on each individual upon request. The Ohio Civil Rights Commission administers compliance with this law.

Account Description

The Capital Access Account integrates a conventional securities account with a cash management account, which provides a VISA Platinum debit card and check writing services. As part of that account, cash balances awaiting investment will earn interest daily in the Raymond James CIP, RJBDP, Eagle Shares of JPMorgan Money Market Funds, or tax-free money market fund.

Additional Terms and Conditions

The client hereby requests Raymond James to open cash, margin and/or short accounts, the Banking Vendor to issue the checks and Raymond James Bank, N.A. to issue the VISA Platinum debit card(s) in the name(s) set forth on this application. The client agrees to be bound by the terms and conditions of the aforesaid account as currently in effect and as amended from time to time.

For Joint Accounts: This application is made by both clients, as signed, and if approved, account terms and conditions will apply to both clients and both will be jointly and individually liable for any amounts due at any time. Both clients will be bound by their instructions regarding their account, checks or VISA Platinum debit card(s), if applicable, given either jointly or individually.

Raymond James Bank, N.A. and the Banking Vendor reserve all of its rights in connection with the issuance, processing or termination of VISA Platinum debit card(s) and checks.

Termination of a Capital Access Account

The client's participation in the Capital Access Account, or any feature offered in connection with the account, may be terminated at any time by Raymond James or the client. The client, however, shall remain responsible for authorized charges arising before or after termination.

Credit Reports

The client authorizes Raymond James to request a consumer report about him or her from a reporting agency for the purposes of considering the application in the Capital Access Account, reviewing or collecting any account opened for the client, or for any other legitimate business purpose. Upon the client's written request, Raymond James will inform the client of the name and address of each consumer-reporting agency from which it obtained a consumer report, if any, in connection with the client's application or accounts.

Liability

The client agrees that he or she will be personally liable for, and will indemnify Raymond James, Raymond James Bank, N.A. and the Banking Vendor, against any losses in connection with any and all Capital Access transactions (including securities transactions, use of the check writing privilege, the Card and the line of credit), effected by any person signing the Capital Access Account Application or any person to whom the client gives written authority to use his or her Capital Access Account.

The client also agrees that no card(s) or checks issued in connection with his or her Capital Access Account can be used directly to purchase securities or any other products or services available through Raymond James or our correspondents.

The client shall at all times be liable for the payment of any amount advanced, any debit balance or other obligations owing in any of his or her accounts with Raymond James, and the client shall be liable to Raymond James for any deficiency remaining in such account(s) in the event of a liquidation thereof, in whole or in part, by the client or Raymond James. The client shall make payments of any such debit balance, obligation, money deficiency, indebtedness, including interest and commissions, upon demand, and any costs of collection, including attorney's fees. It is further understood that Raymond James may request from any service provider or their successor, copies of checks, and/or Visa or Bill Payment drafts processed from the client's Capital Access Account.

FACTS

WHAT DOES RAYMOND JAMES DO WITH YOUR PERSONAL INFORMATION?

Why?

Financial companies choose how they share your personal information. Federal law gives consumers the right to limit some but not all sharing. Federal law also requires us to tell you how we collect, share and protect your personal information. Please read this notice carefully to understand what we do.

What?

The types of personal information we collect and share depend on the product or service you have with us. This information can include:

- Social Security number and investment experience
- Assets and income
- Account balances and account transactions

When you are **no longer** our customer, we continue to share your information as described in this notice.

How?

All financial companies need to share customer's personal information to run their everyday business. In the section below, we list the reasons financial companies can share their customer's personal information; the reasons Raymond James chooses to share; and whether you can limit this sharing.

Reasons we can share your personal information	Does Raymond James share?	Can you limit this sharing?
For our everyday business purposes- such as to process your transactions, maintain your account(s), respond to court orders and legal investigations, or report to credit bureaus	Yes	No
For our marketing purposes- to offer our products and services to you	Yes	No
For joint marketing with other financial companies	Yes	No
For our affiliates' everyday business purposes- information about your transactions and experiences	Yes	No
For our affiliates' everyday business purposes- information about your creditworthiness	No	We don't share
For our affiliates to market to you	No	We don't share
For non-affiliates to market to you	No	We don't share

Call 1-800-647-7378 or go to www.raymondjames.com

Who we are

Who is providing this notice?

See the Raymond James U.S. legal entities noted below.

What we do

How does Raymond James protect my personal information?

To protect your personal information from unauthorized access and use, we use security measures that comply with federal law. These measures include computer safeguards and secured files and buildings.

How does Raymond James collect my personal information?

We collect your personal information, for example, when you

- open an account or perform transactions
- make a wire transfer or tell us where to send money
- tell us about your investment or retirement portfolio

We also collect your personal information from others such as credit bureaus, affiliates and other companies.

Why can't I limit all sharing?

Federal law gives you the right to limit only

- sharing for affiliates' everyday business purposes-information about your creditworthiness
- affiliates from using your information to market to you
- sharing for non-affiliates to market to you

State laws and individual companies may give you additional rights to limit sharing. See below for more on your rights under state law.

Definitions

Affiliates

Companies related by common ownership or control. They can be financial and non-financial companies.

- Our affiliates include companies with a Raymond James or an Eagle name.

Non-affiliates

Companies not related by common ownership or control. They can be financial and non-financial companies.

- *Raymond James does not share with non-affiliates so they can market to you.*

Joint marketing

A formal agreement between non-affiliated financial companies that together market financial products or services to you.

- *Our joint marketing partners may include banks and credit unions.*

Other important information

Financial advisors ("FA") may change brokerage and/or investment advisory firms and nonpublic personal information collected by your FA may be provided by your FA to the new firm so your FA can continue to service your account(s) at the new firm. If you do not want your financial advisor to use or transfer this information, please call 800-647-7378 to opt out of this sharing. Opt-in states such as California and Vermont require your affirmative consent to share your nonpublic information with the FA's new firm and in those states you must give your written consent before the FA can take your nonpublic information with him or her. You can withdraw this consent at any time by contacting 800-647-7378.

Raymond James U.S. legal entities

Raymond James U.S. legal entities that utilize the names: Raymond James Financial, Inc., Raymond James & Associates, Inc., Raymond James Financial Services, Inc., Raymond James Financial Service Advisors, Inc., Eagle Asset Management, Inc., Eagle Fund Distributors, Inc., Eagle Family of Funds, Eagle Fund Services, Inc., Raymond James Insurance Group, Inc., and Raymond James Trust, N.A. This notice does not apply to Raymond James Bank, N.A.

RAYMOND JAMES

I believe the enclosed information might be of interest to you in making your investment decisions. Please contact me to discuss how these securities may enhance your portfolio and to assure that they meet your investment objectives.

Shawn Dewane
Registered Principal - Investment Management Consultant
Raymond James Financial Services Inc.
Member FINRA/SIPC
2701 W Coast Hwy
Newport Beach, CA 92663

Phone:
949-631-7200
888-880-RJFS Ext. 1

Fax:
949-631-7272
Shawn.Dewane@RaymondJames.com

Portfolio
1

Offer Sheet

Monday, May 7, 2012

East Orange County Water District

Lisa Ohlund - General Manager

RAYMOND JAMES

Shawn Dewane
Registered Principal - Investment Management Consultant
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Newport Beach, CA 92663

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Qty	Cusip	Moody/S&P FDIC #	Issue	Coupon	Maturity	Modified Duration	Convexity	Price	Yield to Worst	Yield to Maturity	Accrued Interest	Principal	Net Amount
200	02587DGJ1	27471	AMERICAN EXPRESS CENTURION BANK SALT LAKE CITY, UT Conditional Puts - Death of holder - Restricted States: OH, TX	1.150%	11/12/2013	1.50	0.03	\$101.123	0.403%	0.403%	\$0.00	\$202,246.44	\$202,246.44
200	02005QF24	57803	ALLY BANK MIDVALE UTAH Conditional Puts - Death of holder	0.750%	05/16/2014	1.99	0.05	\$100.000	0.750%	0.750%	\$0.00	\$200,000.00	\$200,000.00
200	36160WK32	33778	GE CAPITAL FINANCIAL BANK SALT LAKE CITY UT Conditional Puts - Death of holder - Restricted States: OH, TX	1.000%	05/04/2015	2.94	0.10	\$100.106	0.964%	0.964%	\$32.88	\$200,211.66	\$200,244.54
250	02005QE82	57803	ALLY BANK MIDVALE UTAH Conditional Puts - Death of holder	1.250%	05/16/2016	3.89	0.17	\$100.000	1.250%	1.250%	\$0.00	\$250,000.00	\$250,000.00
250	254671AU4	5649	DISCOVER BK GREENWOOD DEL Conditional Puts - Death of holder	1.750%	05/16/2017	4.77	0.26	\$100.000	1.750%	1.750%	\$0.00	\$250,000.00	\$250,000.00
250	38143ASL0	33124	GOLDMAN SACHS BK USA NEW YORK Conditional Puts - Death of holder	1.800%	05/16/2017	4.77	0.26	\$100.000	1.800%	1.800%	\$0.00	\$250,000.00	\$250,000.00
Weighted Averages and Totals				1.319%	3.57	3.43	0.15	\$100.182	1.201%	1.201%	\$32.88	\$1,352,458.10	\$1,352,490.98
				Avg Coupon	Avg Yrs Maturity	Avg Modified Duration	Avg Convexity	Avg Price	Avg Yield to Worst	Avg Yield to Maturity	Total Accrued Interest	Total Principal	Total Investment

(n) Floating/Variable Rate (c) Yield to Call (p) Yield to Par Call (w) Yield to Middle Call (u) Yield to Put (dis) Discount Yield (r) Pre-Refund (l) Mandatory Put (f) Called in Full

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Minimum purchases may apply. Prices and yields are subject to change based upon market conditions and availability.

An overview of these investments, their features and risks is available at raymondjames.com, "Smart Bond Investing" at finra.org, under "Learn More" at investinginbonds.com, or emma.msrb.org.

RISK CONSIDERATIONS: These securities are subject to risk factors that may decrease (or increase) the market value of your investment. Interest or dividend rate risk is the risk that changes in interest rates may reduce (or increase) the market value of your investment. Generally, a rise in interest rates decreases market price; while a fall in interest rates increases market price. Default or credit risk is the risk that the issuer, obligor, or insurer will be unable to make interest payments or repay principal when due. Liquidity risk is the risk that you will be unable to sell these securities in the secondary market. If you decide to sell prior to maturity, your proceeds may be more or less than the original cost, and may be subject to capital gains or loss.

CREDIT RISK OR DEFAULT RISK refers to the risks that the issuer's creditworthiness may weaken or possibly the issuer will not be able to pay interest or repay principal. Adverse changes in the creditworthiness and rating may decrease value of the investment. Generally, higher yields and/or lower ratings reflect higher perceived credit risk. Independent rating agencies provide actual and underlying security ratings on most securities which at times include future outlook and/or placement of the security under review for future action. These ratings are subject to change at any time and are not meant as a recommendation to buy, sell or hold. Securities with the same rating can actually trade at significantly different prices. Raymond James trade confirmations, online accounts and monthly statements display only the current ratings and subsequent changes of those Rating Agencies to which Raymond James subscribes. Investors may request Moody's and/or S&P credit reports from their financial advisors, and Fitch reports are available for municipal bonds. To learn more please refer to moodys.com, standardandpoors.com, and fitchratings.com

Insurance, if specified, relates to the timely payment of principal and interest. Insurance does not guarantee market value or protect against fluctuations in bond prices resulting from general market fluctuations. No representation is made as to the insurer's ability to meet its financial commitments and the underlying credit should be considered. High yield bonds are not suitable for all investors and are generally considered speculative in nature with greater potential loss of interest and/or principal. Brokered Certificate of Deposit FDIC insurance covers up to \$250,000 (including principal and interest) for deposits held in different ownership categories, including single accounts, joint accounts, trust accounts, IRAs, and certain other retirement accounts, per issuer. Funds may not be withdrawn until the maturity date or redemption date. However, these CDs are negotiable, which means, that although not obligated to do so, Raymond James and other broker/dealers currently maintain an active secondary market at current interest rates. FDIC insurance does not guarantee market value or protect against fluctuations in CD prices resulting from general market changes.

INCOME: In general, fixed income investments pay a fixed interest rate coupon. Some bonds, however can pay variable payments such as step coupons and or variable rates based on a predetermined formula. Interest from taxable zero coupon securities is subject to annual taxation as ordinary income, even though no income is received. Certain federally tax-exempt municipal securities, although federally tax-exempt, may be subject to federal alternative minimum tax (AMT). Brokered CDs annual percentage yields (APY) represents the interest earned based on simple interest calculations

MATURITY: Brokered CDs with a maturity of longer than 1 yr are considered as Long-Term. Certain early redemption features, such as a call at issuer's option, provide the issuer an option to repay principal prior to maturity and may change the term of the investment. Certain brokered CDs are also callable at the option of the issuer. Modified Duration and Convexity are measures of price sensitivity of a fixed-income security to changes in interest rates. Modified Duration is the approximate percentage change in price that would occur with a 1% change in interest rates. Convexity estimates the impact of interest rate changes on modified duration. Modified Duration and Convexity may be used together to approximate price volatility of fixed-income securities. Modified Duration does not account for early redemption features, such as calls by the issuer. Mortgage-backed securities and Collateralized Mortgage Obligations (CMOs) are priced based on average life which includes prepayment assumptions that may or may not be met and changes in prepayments may significantly affect yield and average life.

For more complete information about new issues, including charges and expenses, obtain a prospectus at sec.gov or municipal official statement at emma.msrb.org or from your Financial Advisor. Please read it carefully before you invest or send money.

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The End



MEMO

TO: BOARD OF DIRECTORS
FROM: GENERAL MANAGER
SUBJECT: CONSIDERATION OF JOINING THE CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA)
DATE: JULY 13, 2012

Background

At last year's April 21 Meeting, the Board heard a presentation by Mr. Bill Nelson, a board member for the Orange County Cemetery District and a member of the CSDA Board for Region 6. Mr. Nelson noted that CSDA was the only voice for independent special districts in the state, and the only organization in the state that was addressing California Forward's proposals regarding special districts. Mr. Nelson presented other information in support of the District joining CSDA including 20% off the first year's dues. Ultimately, the Board determined that in view of the revenue shortfall that was occurring and the rate increase that the Board would be considering, they couldn't support joining CSDA.

As part of the April 30, 2012 ISDOC Meeting, several candidates for the CSDA Region 6 Board presented information in support of their candidacy and CSDA, including the fact that over the past year, CSDA worked with California Forward and addressed several concerns in their proposed ballot initiative, the Government Performance and Accountability Act. As a result of this information, Director Dulebohn requested during the Finance Committee's review of the proposed FY 2012-13 Budget, that funding be included in the budget to join CSDA pending a full vote of the Board. The Board ratified the inclusion of the funds pending a formal vote when the FY 2012-13 Budget was approved on June 21, 2012.

Attached to this memo are documents provided by CSDA in support of joining their organization; additionally, the 20% discount is still available; it would reduce our first year's dues from \$4,581 to \$3,665.

Recommendation

The Board take such action as they deem appropriate.



California Special Districts Association

2010 MAJOR ACCOMPLISHMENTS

Legislative Issues

Safeguarding Special District Funding

Key Partner on Prop 22

Through significant financial and organizational support, CSDA joined cities and other local government advocates in qualifying and passing the strongest protection of local budgets to date. Supported by 61 percent of voters statewide, the Protect Local Taxpayers and Vital Services Initiative prevents the state from taking, borrowing or re-directing special district funding.

Close Watch on the State Budget

Once again, CSDA monitored the full state budget process and provided valuable reports and feedback to its membership. In this difficult economy where the state continues to face multi-billion dollar deficits, budgetary vigilance is more important than ever.

Retaining Local Control & Ensuring Independence

Municipal Bankruptcy Autonomy: Assembly Bill 155

When a number of public employee unions sponsored legislation to move a critical local decision to a state commission, CSDA and a coalition of opponents stood up in defense of local control. AB 155, which would have required a state commission's approval for a district to file bankruptcy, failed passage.

Constitutional Reforms to Local Powers

In response to measures introduced in the Legislature that would have given county boards of supervisors new authorities over the services of special districts (Assembly Constitutional Amendment 18), CSDA engaged legislators regarding key reform principles.

Leading Proactively on Transparency

The now infamous salary scandal of the City of Bell made national headlines, heightened public scrutiny and prompted the Legislature to introduce numerous bills impacting all local governments. CSDA quickly took a proactive approach to this critical issue by representing special districts at critical legislative hearings and providing members with tools to stay ahead of the issue, including a new transparency resources webpage, compliance training and regular communication on the latest news.

Strengthening Coalitions

CSDA gave members influence in the biggest issues facing local government. Through involvement and leadership within numerous coalitions, CSDA partnered with allies and shared in developing key strategies on mutually beneficial causes such as public contracting and workers' compensation legislation that otherwise could have cost special districts millions of dollars.

Bringing Districts Together at the Capitol

2010 Special Districts Legislative Days

In May, CSDA members of all types of special districts met in Sacramento for a dynamic two-day legislative conference where they heard from exceptional speakers and met with legislators and Capitol staff. Forum speakers included Legislative Analyst Mac Taylor, State Auditor Elaine Howle and multiple key policymakers. A reception and pre-arranged visits allowed for one-on-one interaction with individual legislators. Don't miss 2011 Special District Legislative Days slated for May 3-4, 2011.

Keeping You Armed with Important Information

Now with a readership of almost 20,000, CSDA's bi-monthly magazine *California Special District*, is reaching more special district leaders and staff than ever. Providing timely information on issues facing special districts, as well as examples of how districts throughout the state are demonstrating exceptional service, *California Special District* continues to keep your district informed.

Members can now access and download each full issue of *California Special District* on the CSDA website and if you are a district board member, you can now get the magazine delivered straight to your home mailbox. *CSDA e-News* continues to provide weekly updates on critical legislative issues, upcoming workshops and member benefits to more than 4,000 district personnel.

New & Improved Communications & Resources

In addition to the existing methods of distributing information to members such as e-News and Legislative Alerts, CSDA developed the all new Grassroots Action Center, designed to provide a

one-stop-shop for grassroots efforts. CSDA also added a Legislative Access Services section to its website where members can tap into the association's active legislative efforts in Sacramento.

The online **CSDA Bookstore** has grown to include a new series of publications to keep special district board members as up to date as possible. The *Understanding the Basics* series focuses on

ethics, transparency, compensation and local agency decision making. *Getting Things Done*, *Budget Tools*, *The Imperfect Board Member* are other recent additions.

New Education Opportunities in 2010

Moving forward with CSDA's vision and strategic direction to provide the best in education for special district staff and elected officials, 2010 proved to be a year of change for education delivery.

CSDA added 20 new education opportunities through a new medium - webinars. Covering such topics as ethics compliance, harassment prevention, communication protocols, financing and many others, CSDA members now have access to online, reasonably priced education. All launched in 2010 as part of our effort to bring education to districts. Additionally, CSDA provided numerous in-person workshops on various topics, delivering education to nearly 2,000 individuals this year!

Great Reviews for the 2010 Annual Conference

The Independent Special Districts of Orange County CSDA chapter served as the host for the 2010 CSDA Annual Conference, held in Newport Beach this year. The conference brought nearly 500 special district leaders in to hear from nationally renowned experts on leadership. Over 30 breakout workshops provided attendees with relevant, timely information and tools to take back and use in districts regardless of their type or size. Further, legislative updates and networking opportunities with some of the leading special district vendors and consultants provided further benefit to all participants. Don't miss CSDA's 2011 Annual Conference in Monterey, CA, October 10-13, 2011.

Strengthening Your Association

In spite of a challenging economy and tightening budgets, CSDA members remained committed to the one association that advocates for all special districts. This year saw 26 new members join the ranks of nearly 1,000 special districts, local government agencies and supporting businesses that belong to CSDA.

Throughout the year, CSDA staff travelled statewide to meet with our members face-to-face. In the fall, CSDA hosted a series of focus groups to identify the key issues facing districts and to get candid feedback on how we might help address those issues.

Delivering More Value to CSDA Members

CSDA continued to enhance membership by building beneficial relationships with businesses that serve special districts. This year saw the launch of two additional value-added benefits.

WebCentrics: A leading provider of website and database management services for businesses and professionals, WebCentrics now offers free website

development and 50 percent off hosting services for CSDA members.

CSDA Statewide Travel Program & Fuel Card Program: As a CSDA member, your district now has access to discounted, unrestricted, fully refundable airfares, discounted car rental fees and automatic travel insurance.

California Special Districts Alliance: Bringing the Best to Special Districts

The California Special Districts Alliance is a partnership between CSDA, the CSDA Finance Corporation and SDRMA, the Special District Risk Management Authority. Throughout the year, these three entities collaborated to identify and implement special projects of benefit to districts, including free and low-cost webinars and regional trainings.

In 2010, the CSDA Finance Corporation responded to requests from more than 75 special districts of all types and sizes seeking financing for a broad range of projects and purchases. The CSDA Finance Corporation completed financings totaling more than

\$26 million, including equipment purchases for fire protection districts, system upgrades for water districts and land acquisitions for community services districts.

SDRMA continued their focus on providing special districts with the most cost-effective risk management solutions possible, including property/liability coverage, workers' compensation, health benefits and an array of other services. In addition, to assist our members during these difficult economic times, SDRMA's Board of Directors approved no rate increases for both property/liability and workers' compensation for program year 2010-11.



**California Special
Districts Association**
Districts Stronger Together

Highlights of CSDA Membership

YOUR VOICE IN THE CAPITOL

CSDA is the one association that provides a strong voice for all special districts in California. CSDA's legislative advocates review and monitor every bill introduced into legislation for its potential impact on California's special districts.

- **Revenue protection** - CSDA works hard to protect special district funds in the midst of the state's budget crisis.
- **Online Resources and Timely Legislative Updates** - CSDA keeps you informed by sending out crucial legislative updates on a weekly basis via the CSDA e-News and as needed with separate Legislative Alerts. The Legislative Access Services and Grassroots Action Center at csda.net provide up-to-date information regarding ongoing advocacy efforts in Sacramento and across California.
- **Special Districts Legislative Days** - CSDA's annual two-day legislative conference provides up-to-date information on legislation and public policy, coordinated legislative visits for your board and staff and opportunities to network with peers and key decision makers.

PROFESSIONAL DEVELOPMENT FOR YOUR BOARD & STAFF

CSDA is the only association that offers professional development opportunities designed specifically for districts of all sizes and types. CSDA members enjoy significant savings on these offerings.

- **Educational Workshops and Webinars** - CSDA offers training opportunities throughout California designed to enhance the knowledge-base of your district's directors and staff. CSDA's webinars are a convenient, cost-effective solution to provide education for district staff and elected officials. The CSDA Special District Leadership Academy is the recognized leader in governance training, and is endorsed by eight other special district associations.
- **Annual Conference and Specialized Trainings** - The CSDA Annual Conference and Exhibitor Showcase, Special District Board Secretary/Clerk Certificate Program™ & Conference and General Manager Summit bring together leading subject and policy experts, business partners and vendors for educational and networking opportunities for special district leaders every year.

KEEPING YOU CONNECTED & INFORMED

CSDA provides a myriad of benefits to help your special district stay apprised of the issues and changes affecting your district.

- **California Special District magazine, CSDA e-News and e-blasts** - CSDA's bi-monthly magazine, *California Special District*, weekly email publication, *CSDA e-News*, and timely e-blasts keep your special district up-to-date with legislative updates, current CSDA educational offerings and the most current news from across the state.
- **CSDA Website and Members Only Section** - CSDA's Members Only Section houses online tools and information useful to any and every special district. Features include: Comprehensive legislative information; membership tools allowing you to register for events and order publications; a Sample Documents Library; Surplus Equipment Exchange, and much more.
- **Listserv, Facebook and Twitter** - Connect with other special district board members and staff through CSDA's email Listserv, a convenient, fast and easy way for CSDA members to discuss issues of importance to special districts. Stay up-to-date through CSDA's Facebook and Twitter pages.

ENJOY ENHANCED BENEFITS & SERVICES

- ***Free and Discounted Publications*** – CSDA members receive significant savings on various publications offered through CSDA's online Bookstore.
- ***Free Legal Advice*** – CSDA offers each district member one hour of free legal advice each year to help in resolving any legal issue or question.
- ***Value Added Benefits*** – CSDA's Business Affiliates offer our members special programs and discounted products and services, such as our District Purchasing Card, pooled investment program, career center and more.

EXCLUSIVE PROGRAMS OFFERED THROUGH THE CALIFORNIA SPECIAL DISTRICTS ALLIANCE

CSDA members have access to exclusive programs offered by our California Special Districts Alliance Partners.

- ***CSDA Finance Corporation*** – visit www.csdafinance.net for tax-exempt municipal financing
- ***Special District Risk Management Authority (SDRMA)*** – visit www.sdrma.org for cost-effective Workers' Compensation, Property & Liability and Health Coverages



**California Special
Districts Association**
Districts Stronger Together

Value-Added Benefits for Members Only

	ALLIANCE PARTNERS	MEMBER BENEFIT	BENEFIT SUMMARY
Financing	CSDA Finance Corporation 877.924.2732 www.csdafinance.net	Access to Cost Effective Tax-Exempt Financing	CSDA Finance Corporation was established to help special districts and other public agencies through innovative and efficient financing programs. We provide members with competitively priced financing of major capital projects, equipment purchases and real estate acquisitions.
Risk Management	SDRMA 800.537.7790 www.sdrma.org	Property/Liability, Workers' Compensation and Health Benefits	SDRMA's primary objective is to serve as a single resource to meet all of the risk management needs of members. Current programs include Property and Liability coverage, Workers' Compensation, Health Benefits and MemberPlus™ Services.

	PROVIDER/CONTACTS	MEMBER BENEFIT	BENEFIT SUMMARY
Purchasing Card	Bank of the West Government Banking 866.588.1358 csda.net/card	Cash rebates, improved cash flow, expense management	Brought to you by Bank of the West, the CSDA District Purchasing Card is designed specifically for special districts. We will help you find ways to manage and report spending while providing your employees with convenient tools for making necessary purchases. The card can be used for vendor payments, travel expenses, online purchases, utility bills and more.
HR: Compliance Products and Services	CalChamber Business Services Division 800.331.8877 www.calchamberstore.com	10% Discount	CSDA members receive a 10% discount on updated employee posters from one of the most popular HR compliance resources in the state – CalChamber. To access this member benefit, visit www.calchamberstore.com and use priority code CSDAR at checkout.
Investing	CalTRUST 888.422.8778 www.caltrust.org	Stable Option for Investment of District Funds	The Investment Trust of California (CalTRUST) is a program established by public agencies in California for the purpose of pooling and investing local agency funds. CalTRUST offers several account options to provide participating agencies with a convenient method of pooling funds including money market, short term and medium term funds.
First Aid, Safety Products, Services, Uniforms And Document Management	Cintas First Aid and Safety 877.973.2811	Various Discounts	In addition to the 20% discount on all regularly priced first aid/safety products, Cintas extends a 20% discount on Document Management Services (shredding, storage, imaging) and 15% on Uniform Rental and Facility Cleaning Services. Discounts are available to all CSDA members not already serviced by a Cintas branch in their local markets.
HR: Pre-employment Services	Employee Relations 800.716.7773 www.erelations.com	20% Discount	This program provides local government with pre-screening employment background investigations, drug testing and employee hotline services to help reduce liability for negligent hire or negligent retention of employees.
Vehicle Rental	Enterprise Holdings, Inc. 916.787.4733 www.enterpriseholdings.com	Government Rates	The State of California has awarded Enterprise Holdings, Inc. a contract for commercial car rentals and this benefit is being passed on to CSDA members. Use the code below to get discounts for business and personal rentals. When renting from either Enterprise or National, use code XZCA000 with pin # CAL.

Contact CSDA at 877.924.2732 or visit us online at csda.net

Value-Added Benefits for Members Only

Gasb 45 Funding Retiree Benefits	PARS 800.540.6369 ext. 135 www.pars.org	GASB 45 Trust and Services for OPEB	The GASB 45 Trust Program, administered by PARS (Public Agency Retirement Services), assists special districts of all sizes and types in addressing the requirement of GASB 45.
Job Search	SpecialDistrictCareers.com	50% Discount	An interactive career center offering an expanded job board for special districts and other local governments throughout California. Not only does the career center offer the capability to post jobs, but also the capability to post and download resumes, with discounts for multiple postings.
Travel	Statewide Travel Program Bahia Perkins 916.376.3990 bahia.perkins@dgs.ca.gov	Various Discounts	Developed in partnership with the State of California, the CSDA Statewide Travel & Fuel Card program gives special district business travelers access to discounted, unrestricted, fully refundable airfares, discounted car rental fees and automatic travel insurance.
Discounted Purchasing	U.S. Communities www.uscommunities.org	Various Discounts	U.S. Communities provides a national purchasing forum for local and state government agencies by pooling the purchasing power of over 87,000 public agencies.
Professional Website	WebCentrics 800.914.8010 www.WebCentrics.com	Free Website Development Plus 50% Discount on Monthly Services.	WebCentrics is a leading provider of website/database management services for businesses and professionals. Services include a professional website, hosting, email, search engine marketing and other tools for web and database management.

The End