East Orange County Water District

Disclosure of Enterprise System Information Pursuant to SB 272 (2015) Government Code Section 6270.5

As of 12/31/2018

Vendor	Product	System Purpose	Description of Categories or types of data	Data Type	Custodian	Frequency Collected	Frequency Updated
Adobe	Acrobat XI Pro	Archived documents	Board Agendas Board Minutes Engineering Plans and Parcel Maps District Audits/Financial Statements District Budgets Ordinances Deeds & Easements Water Use Efficiency Information Office and Field Data	PDF	Varies; District Secretary is primary custodian of records	As Needed	As update or hot fix comes out
Microsoft Office Suite	Microsoft	Office Professional	Word processing Spreadsheets Custom Databases E-mail Board Agendas Board Minutes Office Data Project Data Scheduling	DOC DOCX XLS XLSX CSV SQL	Varies; District Secretary is primary custodian of records	Daily	As update or hot fix comes out
Arc GIS	ESRI	Geographical Information System	Mapping, Property data Topography Arial mapping Utility data	SQL	Engineering/Operations	As needed	As update or hot fix comes out
Intuit	Quickbooks Desktop Pro	Financial Software	Accounts Receivable & Payable Financial Statements	CSV	Finance	As needed	As update or hot fix comes out
CUSI	Utility Billing System	Utility Billing System	Retail Zone Customer Billing Information	SQL	Administration	Daily	As update or hot fix comes out
ID Modeling	Sedaru	Maintenance & Work Order Management	Work Orders Back Flow Devices Drought/Conservation Data Laboratory Data	SQL	Operations	Daily	As update or hot fix comes out